



IHBC South Branch Annual Conference

Forms, Surveys and Reports:

Listed Building Consent – How to get it right

Friday 7th October 2016

Shaw House, Church Road, Newbury, RG14 2DR

This day of presentations in the beautiful Shaw House is focussed on the numerous requirements for surveys, questionnaires and reports to accompany applications for Listed Building Consent. Why do we need Heritage Statements? What should they contain? Biodiversity – what relevance is there to heritage sites? How much detail do we need? All these questions should be answered by the end of the day.

It's also AGM time. Come and support your branch of IHBC.

Shaw House

Shaw House is one of the best preserved Elizabethan mansions in England. Built by the wealthy cloth merchant, Thomas Dolman and completed in 1581, the house is famous for being King Charles I's headquarters during the second battle of Newbury despite him never having visited it. In the 1720s it was acquired by the 1st Duke of Chandos and after his death the Dowager Duchess lived here until her death in 1750. Subsequently sold by the family to the Andrews family, it was a school for many years and is currently owned and managed by West Berkshire Council.

Application for listed building consent for alterations, extension or demolition of a listed building. Planning (Listed Buildings and Conservation Areas) Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites
Please note that the information provided on this application form and its supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address			2. Agent Name and Address		
Name: First name: _____ Last name: _____			Name: First name: _____ Last name: _____		
Company (optional): _____			Company (optional): _____		
Use: _____			Use: _____		
House number: _____ House suffix: _____			House number: _____ House suffix: _____		
Address 1: _____			Address 1: _____		
Address 2: _____			Address 2: _____		
Address 3: _____			Address 3: _____		
Town: _____			Town: _____		
Country: _____			Country: _____		
Country: _____			Country: _____		
Postcode: _____			Postcode: _____		

3. Description of Proposed Work
Please describe the proposal to alter, extend or demolish the listed building(s):

Design and Access Statement for Listed Building consent

Required for: All applications for listed buildings consent.

Requirement: When a planning application is submitted in parallel with an application for Listed Building Consent, a single, combined statement should address the requirements of both.

Where there is no parallel planning application, information on size, amount and landscaping is not required. Otherwise, scale, layout and appearance are broadly the same as set out above.

In addition, the statement should explain and justify the approach to ensuring that the listed building preserves or enhances its special architectural importance. Where an aspect of design may impact on this, the statement should explain why this is necessary and what measures have been taken to minimise the impact.

The statement should address:

- the special architectural or historic interest of the building
- the particular features of the building that are of special interest
- the building's setting

Further information/Policy background:

- The requirements of a Design and Access Statement for listed buildings

How can proposals avoid or minimise harm to the significance of a heritage asset?

A clear understanding of the significance of a heritage asset and its setting is necessary to develop proposals which avoid or minimise harm. Early appraisals, a conservation plan or targeted specialist investigation can help to identify constraints and opportunities arising from the asset at an early stage. Such studies can reveal alternative development options, for example more sensitive designs or different orientations, that will deliver public benefits in a more sustainable and appropriate way.



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MORNING SESSION

- 9:30am Venue opens for arrivals and coffee
- 10:00am Welcome and Introduction
Alison Davidson, Axford Heritage Planning
- 10:15am Heritage Statements, Heritage Impact Assessments and Historic Environment Records
Joanna Tucker, Senior Heritage Officer, Wealden District Council
Casper Johnson, County Archaeologist, East Sussex County Council

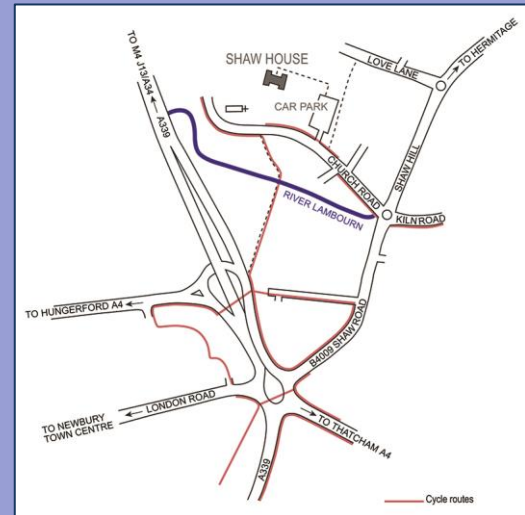
- 11:45am Remembering the Details
Kevin Stubbs, Historic Building Consultant

12:15pm Q & A

12:30pm Lunch

AFTERNOON SESSION

- 1:00pm IHBC South Branch AGM
- 1:45pm Ecology Survey & Biodiversity Questionnaires
Phil Lomax, Associate Ecologist for WYG Group
- 2:30pm An Architect's Perspective on How to Survive the Application Stage
David Birkett, Architect and Historic Buildings Consultant
- 3:15pm Q & A
- 3:30pm Close



**Shaw House, Church Road,
Newbury, RG14 2DR**

Shaw House is ideally situated in tranquil surroundings on the north side of Newbury, within an hour's journey of London, Bristol, Oxford and the South Coast, and just five minutes from the M4/A34 junction. It's a 25 minute walk from Newbury town centre and is accessible by [public transport](#).

Conference Fee

£25 members

£35 non-members

Cost includes lunch, please notify of any special dietary requirements

To book please fill in the attached form and return to southbranchsecretary@ihbc.org.uk

Terms: The organiser reserves the right to cancel, postpone or modify the conference. In the event of cancellation by the organiser, all fees paid will be refunded in full. The organiser is not able to refund any fees paid by delegates who subsequently cancel their bookings.