

**CIfA Scottish Group**

**Minutes of the AGM of the Scottish Group of the Chartered Institute for Archaeologists**

**Saturday 19 September 2015, 3.15pm**

**Smith Art Gallery and Museum, Dumbarton Road, Stirling FK8 2RQ**

**Present:** Sarah Ashton, Warren Bailie, Tristan Boyle, Stuart Campbell, Murray Cook, Sam Fox, Peta Glew, Helena Gray, Melanie Johnson, Cara Jones, Steve Lancaster, Rachel McMullan, Matthew Ritchie, Jill Strobridge, Sarah Winlow, Jonathon Wordsworth

1.	<b>Apologies</b>	<b>Action</b>
	Apologies were received from: Andy Bickett, Andy Dunwell, Sally Foster, Richard Heawood. Peter Hinton, John Lawson, Rod McCullagh, Mary Peteranna, John Pickin, Alan Saville, Bidy Simpson	
<b>2.</b>	<b>Minutes of last AGM</b>	
	Approved.	
<b>3.</b>	<b>Matters Arising</b>	
	There were no matters arising.	
<b>4.</b>	<b>Chair's Welcome</b>	
	<p>The Chair welcomed members and guests.</p> <p>The Chair thanked the Forestry Commission Scotland for being the principal funder of the Day of Action event prior to the AGM, and thanked all of the organisations, individuals and members for their support in organising the day, their involvement on the day, and the generous loans of time and equipment. Cara Jones and Murray Cook were particularly thanked for their efforts in organising the day.</p> <p>The success of the day was discussed, with the Chair noting that 18 different organisations and over 30 people had attended, with even more members of the public engaged in passing. There was support for a similar event to run again the following year, with suggestions made and discussed. It was also discussed whether the AGM could 'piggy back' onto an event or conference that was already fixed in the calendar.</p> <p>The Chair outlined the group's activities over the past year. Training continues to be very active, and the year has seen the delivery of several training sessions, which were well received: these were on planning and archaeology, standards and guidance, and finds. The group welcomes suggestions of topics for future events. A Treasure Trove training event was proposed for the coming months.</p>	
<b>5.</b>	<b>Secretary's Report</b>	
	Membership statement – 497 CIfA members and 2 non-CIfA group members.	

	<p>The Secretary encouraged members to follow the group via their Facebook page to be alerted to group activities and events.</p> <p><a href="http://www.facebook.com/pages/Scottish-Group-of-the-Institute-for-Archaeologists/118919181526150?fref=ts">www.facebook.com/pages/Scottish-Group-of-the-Institute-for-Archaeologists/118919181526150?fref=ts</a></p>	
<b>6.</b>	<b>Treasurer's Report</b>	
	<p>The primary expenditure in the current year has been video-conferencing facilities at committee meetings, travel to Groups Forum and other meetings, training events and the AGM.</p>	
<b>7.</b>	<b>Elections</b>	
	<p>Elections were required as there were 4 nominations for 3 Ordinary Committee Member places available. The candidates elected were Peta Glew, Tristan Boyle and Matthew Ritchie. The Chair welcomed them to the committee and thanked all of the candidates for standing.</p> <p>The current Committee members are Cara Jones (Chair), Melanie Johnson (Hon. Secretary), Warren Bailie (Treasurer), Matt Ritchie, Biddy Simpson, Murray Cook, Tristan Boyle, Peta Glew, and Peter Hinton. Andrea Smith is an Advisory member of the committee.</p> <p>The Chair thanked Richard Heawood who was standing down this year.</p> <p>Peta Glew was proposed and approved as the Advisory Council Representative for the Scottish Group for the coming year.</p>	
<b>8.</b>	<b>AOCB</b>	
	<p>Murray Cook provided a tour of the Smith Museum following the AGM.</p> <p>A member from the floor wished to note thanks to the whole committee from the Scottish Group membership for the work they undertaken throughout the year on the membership's behalf.</p>	

Melanie Johnson, Hon. Secretary, 21 September 2015