

**Chartered Institute for Archaeologists
Scottish Group**

Committee Meeting
Thursday 1 March, 13:00 – 15:30
RSK Office, 65 Sussex Street, Glasgow, Scotland, G41 1DX

Attendees: Andrew Bickett (AB), Tristan Boyle (TB), Sam Fox (SF), Peta Glew (PG), Joe Somerville (JS)

1.	Apologies	Action
	Peter Hinton, Lianne Birney, Biddy Simpson	
2.	Previous Minutes Agreed	N/A
3.	Treasurer Role Discussion and Overview Discussion regarding Treasurer Role to assist TB in his new role	N/A
4	CifA Conference Banners available, possibility of committee members keeping track of and introducing new members to the SG.	SF, TB
5	Newsletter Articles/content requested – forward on to Biddy (All)	ALL
6	CifA AGM & ‘Chartered Archaeologist’ discussion	
7	<p>Follow up on previous discussions – consider an event around the ‘Chartered Archaeologist’ once things become more qualified. More information will be sent to committee for our comments, which will be forwarded to Advisory Council.</p> <p>CJ provided overview of recent and approaching training events including; successful mental health workshop, WSI workshop, Introductory course to geophysics & UHI remote GIS course.</p> <p>Committee to forward to CJ details of potential training providers.</p> <p>Committee to note that there may be changes to CJ’s role in the future due to funding changes</p>	ALL
8	Upcoming Training Events CJ provided overview of upcoming training events for remainder of year	

	Funding for x3 additional workshops this year; committee to forward ideas to CJ.	ALL
9	Consultations PH not present – PG noted that she was not aware of any, but responses for Scot. Gov. Planning Bill due March - JS to forward comments if needed and noted opportunity to include a summary in the newsletter	JS
10	Next Meeting Wessex Archaeology Offices, Edinburgh – Provisional date 31-05-2018. SF to agree.	SF
11	AOB Upcoming WSI workshop – contributions to be sent to Peta. Future provisional meeting dates were agreed; 31 May, Early (2?) August. An indicative date for the 2018 SG AGM was noted for the week of the 10 September. JS raised issue of large international developers subcontracting with no baseline work; this has potential to shift all risk on to contractors. Becoming increasingly common – JS to raise issue to PH. AB noted that Rathmell were no longer contracting for work with Local Authorities, CJ to enquire into their replacement and to Cc. PG in.	ALL JS CJ