

## Chartered Institute for Archaeologists

### Scottish Group Minutes

23 February 2016, 2pm

College of Animal Welfare, South Gyle Crescent, Edinburgh EH12 9EB

**Present:** Warren Bailie, Peta Glew, Peter Hinton, Melanie Johnson, Cara Jones, Matt Ritchie, Lisa Brown, Kate Geary (for agenda item 2)

1.	<b>Apologies</b>	<b>Action</b>
	Biddy Simpson, Murray Cook, Sam Fox	
2.	<b>Skills and Training in Scotland</b>	
	<p>KG joined the meeting and outlined to the group the scope of the 2 year HS grant relating to skills and training provision. The current phase of research (year 1) is data gathering with regard to provision, priorities and skills gaps, to identify needs and allow formulation of a response. KG outlined the expected products from this phase.</p> <p>Discussion centred around individual experiences and knowledge of current provision and gaps. Discussion also covered the concept of apprenticeships, the impact of HS2, and university provision of workplace skills.</p> <p>Committee to provide information to KG, in particular identifying gaps.</p> <p>KG to promote the project through the newsletter.</p>	<p>All</p> <p>KG</p>
3.	<b>Last meeting minutes</b>	
	<p>The previous minutes were agreed.</p> <p>Outstanding actions:</p> <ul style="list-style-type: none"> <li>3. AGM 2015 video</li> <li>5. Diggers Forum survey</li> <li>6. Review of previous training</li> <li>7. 20 years of planning-led archaeology – available for distribution, MJ has some spare copies. The committee wishes to record thanks to Andrea Smith.</li> </ul>	<p>TB</p> <p>MJ</p> <p>All</p>
4.	<b>AGM 2016</b>	
	<p>MR proposes using the Strathyre replica broch as a base for this year's AGM/day of action. The committee were in agreement.</p> <p>MR to produce a proposal with costs.</p>	<p>MR</p>
5.	<b>Groups Forum</b>	
	<p>MJ had been unable to remotely attend the January meeting due to internet difficulties. Minutes will be circulated.</p>	<p>MJ</p>
6.	<b>Advisory Council</b>	

	<p>PG attended the January meeting and reported to the committee. Topics covered included workshop about individual chartership, CPD logs, impacts of CSCS card changes, accreditation of degrees, and Diggers Forum survey.</p> <p>PG to prepare a piece for the newsletter, and send round meeting agendas when they become available.</p>	PG
<b>7.</b>	<b>Training Events</b>	
	<p>I. Upcoming Drone training workshop was held in February, and attended by 22 people.</p> <p>II. Future training events Public speaking workshop arranged for March.</p> <p>III. Publicising other events as CPD opportunities (CJ) CJ is proposing that attendance at the community heritage conference later in the year could be CPD-accredited by CifA. CJ to explore that option with head office.</p>	CJ
<b>8.</b>	<b>HS grants update</b>	
	<p>The current 3 year Voluntary Sector Funding (VSF) grant from Historic Scotland ends March 2016. The public speaking workshop is the final training event under this grant.</p> <p>The committee wishes to record their thanks to Andrea Smith for all her work during the last 3 years. AS to produce a report on outcomes.</p> <p>The VSF grant relating to skills (see item 2) is now coming up to halfway.</p>	
<b>9.</b>	<b>HES grant application</b>	
	<p>Two new grants have been confirmed, each a 1 year archaeology grant from Historic Environment Scotland. To be delivered mainly through KG and head office support.</p> <p>The first is a skills grant, to deliver on the VSF skills grant (see item 2).</p> <p>The second is promoting professionalism in Scotland. The key aspects of this grant are: communication, policy and advocacy work, recruitment, and a themed issue of The Archaeologist looking at the Archaeology Strategy.</p> <p>4 CPD workshops will also be undertaken: Community groups Charter workshop Professionalism Policy priorities</p> <p>KG to outline the delivery plan and send the project design and workshop proposals to the committee.</p>	KG

	The Archaeologist special issue on the Archaeology Strategy to be prepared. Committee to bring ideas for contributors and articles/examples of good practice to next meeting.	PH/MR/All
<b>10.</b>	<b>Consultations regular update</b>	
	PH updated the group on recent relevant consultations, including permitted development rights.	
<b>11.</b>	<b>Dates of Future Meetings</b>	
	To be decided (May).	
<b>12.</b>	<b>AOB</b>	
	<p>The committee thanked MR for the AGM summary article in The Archaeologist.</p> <p>It was agreed that Lisa Brown would be co-opted onto the committee.</p> <p>MJ to circulate list of committee retirees for the upcoming AGM.</p> <p>Newsletter items to be submitted to BS.</p> <p>It was noted that 2017 is the year of history, heritage and archaeology.</p> <p>Agenda items for next meeting:</p> <ul style="list-style-type: none"> <li>• Universities</li> <li>• Replacement of Beverly Ballin Smith on Board of Directors</li> </ul>	<p>MJ</p> <p>All</p>