

**Chartered Institute for Archaeologists
Scottish Group**

Committee Meeting

Thursday 29 June, 2pm

RSK Glasgow, 65 Sussex Street, G41 1DX

Present: Peta Glew (Chair), Sam Fox (Secretary), Joe Somerville, Biddy Simpson & Cara Jones

1.	Apologies	Action
	Tristan Boyle, Warren Bailey, Peter Hinton, Lisa Brown & Melanie Johnson	
2.	Last Meeting minutes & 3 Year Plan Review of 3-year plan. Plan approved – no issues highlighted	
3.	Membership survey Summary and Results Committee to look at introduction of guidance in light of survey feedback. Potential for committee members to approach or co-opt advisors regarding specialist input during Cifa applications. WSI workshop to be held after AGM	ALL
4	AGM & Event Alternatives to metal detecting event discussed. SF to explore options at Engine Shed, Stirling. PG to look into Digging In WWI event in Glasgow.	SF PG
5	Training Events Update Previous discussions considered following events; Museum of Rural Life, Ecological (waste, water, invasive species, biosecurity), Utility Training, SCARF, Membership Application Workshop, LiDAR & Professional Standards. Timetabling of these events to be agreed – discussed an improved temporal spread of training	ALL
6	Group Social Media Updates SF to look into taking on Facebook account duties and updates – to discuss with Mel	SF/MJ
7	Newsletter Deadline for submissions for Newsletter: 8 September	
11	AOB Meeting Location Update All present agreed that RSK office provided a better meeting place than CAW – particularly committee members connecting remotely	
12	Dates of next Meeting - 28 August, 2017 - AGM to be finalised and discussed at next meeting	