

CifA Scottish Group

12PM 28 Sept 2018

Holyrood Park Education Centre, Historic Environment Scotland, Queen's Dr, Edinburgh, EH8 8HG

Minutes

Present: Peta Glew (Chair, co-opted), Sam Fox (Secretary), Joe Somerville (Ordinary Committee Member), Andrew Bickett (Ordinary Committee Member), Cara Jones (CifA Scotland)

1.	Apologies	Action
	Biddy Simpson, Lianne Birney, Tristan Boyle & Peter Hinton	
2.	Minutes of AGM	
	Previous AGM minutes approved	
3.	Matters Arising	
	The Committee briefly discussed the goals of the committee over the following year. It was noted that using the open positions on the committee in order to provide a wider representation of the heritage sector should be a priority. To be discussed at next committee meeting.	All
4.	Chairs Welcome & Opening Remarks	
	<p>The chair noted that we had further major changes on the committee this year.</p> <p>Peta Glew noted that she has been elected to the Board of Directors and that her position as Chair may need to be vacated – to be discussed at next committee meeting (13 December).</p>	
5.	Secretary's Report	
	<p>The secretary gave thanks to the committee for their assistance over the past year.</p> <p>The secretarial report noted that the group has 459 members and 7 non-CifA members – a decrease from the previous year. It was noted that a number of these memberships had lapsed, and it was expected that they would be renewed in the near future.</p> <p>The following vacant roles up for at this year's AGM;</p> <ul style="list-style-type: none"> • X1 Treasurer to be elected/Co-opted • X3 Ordinary Committee Members (OCM) to be elected/co-opted 	

6.	Treasurer's report	
	Treasurer absent – no update.	
7	Election to the Committee	
	<p>x1 Ordinary Committee Member elected (Andrew Bickett)</p> <p>The Committee also requested attendees to consider themselves for the vacant committee places for the following years.</p>	
8	AOCB	
	No other committee business raised.	