

Minutes of the AGM of the Scottish Group of the Chartered Institute for Archaeologists

Friday 2 September 2016, 4pm

The Broch Cafe, Strathyre

Present: Warren Bailie, Peta Glew, Helena Gray, Melanie Johnson, Matthew Ritchie, Robin Turner, Ellie McCulloch, Joe Somerville, Bruce Curtis, Coralie Mills

| 1. | Apologies | Action |
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| | Apologies were received from: Peter Hinton, Biddy Simpson, Murray Cook, Sam Fox, Tristan Boyle, Cara Jones. | |
| 2. | Minutes of last AGM | |
| | Approved. | |
| 3. | Matters Arising | |
| | There were no matters arising. | |
| 4. | Chair's Welcome | |
| | <p>The Chair welcomed members and guests.</p> <p>The Chair thanked the Forestry Commission Scotland for being the principal funder of the Day of Action event held prior to the AGM, and thanked all of the organisations, individuals and members for their support in organising the day, their involvement on the day, and the generous loans of time and equipment. Cara Jones and colleagues at Archaeology Scotland were particularly thanked for their efforts in organising the day.</p> <p>The Chair outlined the Group's activities over the past year.</p> <p>Training continues to be very active, and the year has seen the delivery of several training sessions, which were well received: these were:</p> <ul style="list-style-type: none"> ○ SCARF workshop December 2015 ○ ALGAO/HES drone training February 2016 ○ Public Speaking workshop was due to take place in March but was cancelled due to low interest ○ Chartered Archaeologists July 2016 ○ Promoting professionalism July 2016 ○ Adopt-a-Broch September 2016 <p>The Chair outlined the current HES funding to CIfA:</p> <ul style="list-style-type: none"> ○ 2013 to 2016, CIfA held a Voluntary Sector Funding (VSF) grant from Historic Scotland which ended March 2016. Supported training and consultation work ○ CIfA have received two new grants from HES to support their work in Scotland: <ul style="list-style-type: none"> 1. The first is a skills grant, to support delivery of training workshops | |

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| | <p>2. The second is promoting professionalism in Scotland. The key aspects of this grant are: communication, policy and advocacy work, recruitment, and a themed issue of The Archaeologist looking at the Archaeology Strategy.</p> <p>3. In addition to the above, 4 CPD workshops will also be undertaken.</p> <p>Other Group activities include:</p> <ul style="list-style-type: none"> ○ Newsletter ○ Membership of BEFS ○ Consultations | |
| 5. | Secretary's Report | |
| | <p>Membership statement – 467 ClfA members and 1 non-ClfA group members.</p> <p>The Secretary introduced the new Group Three Year Plan, which will be adopted.</p> <p>Peta Glew was proposed and approved as the Advisory Council Representative for the Scottish Group for the coming year.</p> | |
| 6. | Treasurer's Report | |
| | <p>The primary expenditure in the current year has been video-conferencing facilities at committee meetings, travel to Groups Forum and other meetings, training events and the AGM.</p> <p>It was proposed that future Treasurer's reports could usefully contain in-kind contributions as well.</p> | |
| 7. | Elections | |
| | <p>As only one nomination was received for Chair (Matt Ritchie) and one for Treasurer (Warren Bailie) these posts were duly elected without a ballot.</p> <p>A ballot was required for the 2 available Ordinary Committee Member places available as 4 nominations were received. The candidates elected were Melanie Johnson and Joe Somerville. The Chair welcomed them to the committee and thanked all of the candidates for standing, as well as the outgoing committee members (Cara Jones, Biddy Simpson).</p> <p>The current Committee members are Matt Ritchie (Chair), Melanie Johnson, Warren Bailie (Treasurer), Tristan Boyle, Peta Glew, Sam Fox, Joe Somerville and Peter Hinton.</p> | |
| 8. | AOCB | |
| | <p>It was noted that nominations for the ClfA Board of Directors and Advisory Council were upcoming, SG members were encouraged to put themselves forward.</p> <p>A representative from the local community council was present, and discussion focussed on the future of the replica broch and its value to the community.</p> | |

Melanie Johnson, Hon. Secretary, 25 September 2016.