

# Regulations for the Equality, diversity and inclusion (EDI) committee

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The Chartered Institute for Archaeologists is incorporated by Royal Charter.

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# Regulations for the EDI committee

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# Regulations for the EDI committee

## 1 Purpose

- 1.1** The EDI committee will support the Board of Directors in delivering its strategy for equality, diversity and inclusion.

## 2 Membership

- 2.1** The EDI committee will have a maximum of six individuals who will be appointed by the Board of Directors or delegated members of the Board according to the criteria set out below.
- 2.2** Members of the EDI committee will ideally include
- the nominated Board EDI champion
  - up to five accredited members
  - one accredited or non-accredited member who is an early career archaeologist
- 2.3** Members of the EDI committee will demonstrate, maintain, and act with
- an interest in and commitment to promoting equality, diversity and inclusion
  - familiarity with issues relating to equality, diversity and inclusion in archaeology
  - a collaborative and supportive working style, with respect for others' viewpoints and understandings
  - cultural sensitivity
  - an ability to build relationships with key stakeholders
  - the principles of good governance and have regard for the seven principles of public life identified by the Nolan Committee, namely: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- 2.4** Committee members will be appointed by the Board of Directors for a three-year term. The maximum consecutive term of office will be two consecutive three-year terms.
- 2.5** The Board may remove members of the committee if they no longer fulfil the requirements of members set out in 2.2 and 2.3 above.
- 2.6** The EDI committee will elect a Chair and may elect a Vice-chair as deemed appropriate.

### **3 Meetings**

- 3.1** The EDI committee will meet as necessary and at a frequency sufficient to ensure that it can meet the requirements for delivery of the EDI strategy; the timetable will be decided and agreed by the committee each year.

### **4 External advice and audit**

- 4.1** The EDI committee will give due regard to any external advice commissioned by the Board or by the EDI committee by agreement with the Board from a suitably qualified professional(s), to ensure good practice is being followed.

### **5 Events and training**

- 5.1** The EDI committee shall be expected to deliver, with the support of the Events Manager, at least one event per year relevant to the EDI strategy and/or policy, potentially in collaboration with other organisations.

### **6 Communication, review and reporting**

- 6.1** The EDI committee will be expected to communicate and consult with ClfA staff members as necessary and will report to the Board of Directors.
- 6.2** The Board will review the efficacy of the EDI committee after 5 years.