

Committee Minutes

5th January 2021, 18:00
By Zoom

Present :

Colin Forrestal (CF) (Chair) Jo Kirton (JK) (Treasurer), Phil Pollard (PP), Claire Corkill (CC), Megan Schlanker (MS), Alistair Galt (AG), Megan Keates (MK)

1.	Apologies	Action
	Rebecca Enlander (RE), Otis Gilbert (OG) (Secretary)	
2.	Previous Minutes	
	These were accepted as correct	
3.	Matters Arising from Previous minutes	
	None.	
4.	Renaming New Generation	
	<ul style="list-style-type: none"> The chair postponed discussion of this until the later AGM item. 	
5.	Business Plan	
	<ul style="list-style-type: none"> JK expressed doubts as to what was required in the business plan. It was agreed that MK would send JK a copy of the presentation she gave to the Groups Forum and that the next committee meeting would focus on drafting a new 3 year plan. 	MK
6.	New Budget for 2021	
	<ul style="list-style-type: none"> JK stated that she has submitted a budget to CifA for 2021 in which, due to the pandemic, she did not anticipate any in person meetings until later in 2021. A total of £590 was applied for. 	
7.	Advisory Council group representative	
	<ul style="list-style-type: none"> With the resignation from the committee of OG our current group representative the committee is pleased that CC has agreed to be the group representative and that CifA have been informed. 	
8.	Proposals for 2021	
	<ul style="list-style-type: none"> Joint venture with RIG – At the last meeting of the RIG committee CF informed the RIG committee of New Gen/Early careers wish to run a joint venture with RIG. Andy Howard the RIG chair has contacted PP to investigate this proposal as more details required. Project Management training – This has been on the committee’s agenda a few times, as the committee feels this is a useful tool for Early Career archaeologists. MK to contact the PMSIG to facilitate a joint venture. UAUK, outreach events and other collaborations – JK suggested cooperation with YAC, Dig Ventures. Other suggestion was a virtual wine event, possibly one especially aimed at student groups. Suggested date possibly for the end of January. In addition, a possible European focused event to highlight current pitfalls. CBA – JK and CC to keep committee updated on opportunities. 	PP MK

	<ul style="list-style-type: none"> • HE – PP informed us that apprenticeships were in place from September. In addition, there is a kickstart scheme acting as a gateway but it is limited and is aimed at entry point archaeologists. 	
9.	Communications	
	<ul style="list-style-type: none"> • Pathway Newsletter – this has now been issued. • Social Media – this item is to be discussed in the AGM item. 	
10.	AGM	
	<ul style="list-style-type: none"> • New Logo – MK has kindly circulated the new logo and it looks good. • Website – This has been widely circulated and refined, and an updated version with all the proposed amendments will be sent to CifA to replace our current website. • Social Media – It was agreed that this needs to be in place by 20th January. JK to coordinate with all involved. • Constitution – This will be done by email; CF will use the standard CifA group constitution. • Name change will be first item after officer's reports and will involve formal adoption of Early Careers as the group name and formal adoption of the constitution. 	CF JK CF
11.	AOB	
	<ul style="list-style-type: none"> • IMSIG have expressed an interest in holding a joint venture with this group. 	
12.	Next Meeting	
	<ul style="list-style-type: none"> • To be arranged for Mid to Late February 2021. 	