

**Cymru / Wales IfA Group Committee Meeting Minutes**  
**24<sup>th</sup> September 2014 RCAHMW Aberystwyth ground floor room 10.00**

**Chair:** Neil Maylan

**Present:** John Latham (secretary), Ian Brooks (treasurer), CS Briggs, Fiona Grant, Mike Green, Kathy Laws & Jenny Hall (RA Chair).

1	<b>Apologies</b> George Nash & Claudine Gerrard	<b>Actions</b>
2	<b>Minutes of meeting on 25th February 2014</b> Ok'd	
3	<b>Matters Arising</b> The writing up of notes at Dayschools still a bit of a problem. – Ideally one might want to do this with a view to putting copy into a Newsletter (note that some other area/country and special interests groups do this). The 3 year business plan idea was touched on but still to be tackled (NM to get something on paper for this at a later date).	<b>NM/all</b>
4	<b>Officers Reports:</b> Chair: Reported that IfA now a Chartered Institute – board meetings have taken place to validate the decision. The official launch to be on 9 <sup>th</sup> December 2014 in London. Representatives from the Groups will need to be elected to the Advisory Council. This can be discussed at next committee meeting. The Chartered institute will not be a Limited Company. The Changes are ongoing behind the scenes so we will soon be ClfA and members MClfA. The Public Launch is to be in January. Secretary: Nothing specific to report. Treasurer: £1529.53 in a/c of which £674.74 is Research Agenda funding. The last Dayschool made a profit of £107. The bank (Nat West) needs to review the a/c i.e. who can do what (?). Perhaps we ought to think about a second a/c for the RA funds. CSB gave vote of thanks to IB who is standing down as Treasurer after the AGM in November.	
5	<b>Review of May Archives Workshops</b> These two events were well-attended and we need to thank Duncan Brown for organising the content. Quite a few of the attendees were students. JL mentioned some logistical problems with two workshops in two locations one day following the other. For next Dayschool we should consider having “signing in sheets” and also feedback forms.	<b>JL/all</b>
6	<b>Next WifA Dayschool &amp; AGM</b> The date for this now 28 <sup>th</sup> November and title: “Setting: A Welsh Perspective”. There was some discussion about how this might pan out at the Dayschool and what was meant by “Setting”, public perception, planning and protection. More time to be allowed for the AGM.	
7	<b>Committee composition – changes</b> Treasurer (IB) term expires – suggested either FG or CG to take over (depending on nominations and AGM approval). Also that we need to elect a Representative from Wales for the ClfA Advisory Council.	

8	<b>Report from the Groups Forum (MG):</b> Report available from JL	<b>JL</b>
9	<b>RCAHMW</b> Various matters including loss of staff, a new secretary, re-location – all these essentially ongoing at time of meeting.	
10	<b>Research Agenda – progress</b> JH had devised a questionnaire re use of the website that had proved to be very useful. Also mentioned publicity via social media. There was some comment on the length of time to review and if a plan submitted to Cadw might elicit funding. (a meeting of the RA steering Group to take place after this meeting).	
11	<b>AOB</b> MG mentioned matter of cross-border issues ie Dykes.	
13	<b>Date &amp; Venue of next meeting</b> 24 <sup>th</sup> February 2015 at RCAHMW	