

**Cymru / Wales ClfA Group Committee Meeting Minutes 11<sup>th</sup> September 2015**  
**RCAHMW Aberystwyth 10.00**

**Chair:** Neil Maylan

**Present:** John Latham (secretary), Ian Brooks, CS Briggs & Jenny Hall

<b>1</b>	<b>Apologies</b> Charina Jones, Fiona Grant (treasurer), George Nash & Claudine Gerrard	<b>Actions</b>
<b>2</b>	<b>Minutes of meeting on 24<sup>th</sup> February 2015</b> NB – change RF & RA to full title ie Research Agenda / Research Framework.	<b>JL</b>
<b>3</b>	<b>Matters Arising</b> NM still has to complete the Group Business Plan. <i>Re</i> the Research Agenda website – JH is dealing with this and has moved to “Orchard Web” Noted that the National Panel for Archaeological Archives is on the Agenda for this meeting on the 11 <sup>th</sup> Sept 2015. Minutes otherwise ok'd.	<b>NM</b>
<b>4</b>	<b>Officers Reports</b> Chair – ClfA transformation still ongoing, noted (planned) reduction in reserves. ClfA had hoped that it might get a grant from HLF for the transformation but in the end did not qualify. There has been a reduction in various grants from Government and other sources. Have looked at admin and ClfA staff in general (was top heavy) so there has been a small staff reduction exercise. Staff have been redeployed to facilitate the transformation (notably Raksha Dave). Our Group bank account is officially ok for the present note. Secretary - discussed the next dayschool as a joint exercise with WelCAAP at the NLW. Otherwise no specific issues. Treasurer – Report was sent but basically there was the matter of expenses claims made without any specific clearance by the Group that had in fact been paid by ClfA and then passed on for payment.	
<b>5</b>	<b>Review of last Dayschool (Modern)</b> An excellent day at a good venue (Trawsfynydd Nuclear Power Station). This made a small profit. A comprehensive Report was produced by JH. Thanks to the speakers – notably Charina Jones, Menna Bell, Jan Bailey, C Stephen Briggs, Adam Voelker.	
<b>6</b>	<b>The Next Dayschool (Conflict)</b> No problems with this so far – essentially the spade work being carried out by Toby Driver of RCAHMW. NLW venue a bit of an experiment since the costs are high for using, however higher than usual attendance fee should hopefully cover.	<b>JL</b>
<b>7</b>	<b>Next Year's Dayschools</b> The RCAHMW would like to work with us on a Digitising Archives Session (May was mentioned). A second Dayschool was touched on but will be sorted out by the time of the next committee meeting.	<b>JL</b>
<b>8</b>	<b>Welsh Group Representation on ClfA Advisory Council</b> FG to act for this and as Advisory Rep.	<b>FG</b>
<b>9</b>	<b>Feedback from Dayschools and the “Annual Report”</b> Slightly embarrassing since we have missed the deadline, although could be inserted onto Group section of the ClfA Website. Also discussed – feedback from Dayschools. Yet again this has been passed over. However, ideally we need speakers to produce syntheses of their presentations from future sessions.	<b>all</b>
<b>10</b>	<b>Group Representation on National Panel for Archaeological Archives</b> Ideally we need someone who is employed in a position where such is	<b>CG?</b>

	significant part of their jobs. JL reluctant to continue with this since he no longer works in this area. However CSB and JL intend to carry out an initial audit of National Trust Archives held insecurely in two locations in Wales.	
<b>11</b>	<b>Research Framework/Agenda</b> JH reported that progress was slow – that the Trusts hadn't yet put in the Modern audit of sites, thought to be a budgeting problem. There is a small working group. A Neolithic and Bronze Age period coordinator is still needed. Other areas are essentially alright although regarding Maritime still some uncertainty on who is doing what on this area. Again, as for "Modern" – we need an enthusiastic coordinator. The RA/RF website has been moved it was noted (see 3 above).	<b>JH /all</b>
<b>12</b>	<b>AOB</b> None.	
<b>13</b>	<b>Date / Venue / start time of Next Meeting</b> 23 <sup>rd</sup> February 2016 RCAHMW Aberystwyth 10.00.	