

**MARITIME AFFAIRS GROUP (MAG)
ANNUAL GENERAL MEETING**

Tuesday, April 23, 2013 6:30pm
Avenue Campus, University of Southampton

Minutes

Present: Katy Bell, Andrea Hamel (Secretary), Tim Howard (IfA Liaison), Mark Littlewood, Rodrigo Pacheco-Ruiz, Hanna Steyne

1.	Apologies	Action
	Dan Atkinson, Stuart Churchley, Mark Dunkley, Ed Salter, Graham Scott	
2.	Minutes of last AGM	
	There were no formal minutes produced for the 2012 AGM, however the Chair and Secretary Reports that were presented have been approved.	
3.	Matters Arising	
	There were no issues arising from the last AGM, apart from the lack of Chair and Treasurer.	
4.	Chair's Welcome and Opening Remarks	
	AH read the 'Chair's Report' in absence of a Chair. See attached.	
5.	Secretary's Report	
	AH read the Secretary's Report. See attached.	
6.	Treasurer's Report	
	AH read the 'Treasurer's Report' in absence of a Treasurer. See attached. HS noted that the IfA has approved a MAG budget, and details will be forwarded to the committee shortly.	
7.	Elections to Committee	
	As there was no direct competition for the vacant posts, the following candidates have been elected to the committee without contest: Secretary: Mark Dunkley Treasurer: Ed Salter Ordinary Members: Katy Bell and Stuart Churchley	

	Hanna Steyne has agreed to become the Temporary Chair until September	
8.	AOB	
	<p>MAG Committee Liaisons It was agreed that Graham Scott should be asked to continue to act as a MAG Liaison with regards to attending JNAPC, Association of Diving Contractors (ADC) and the HSE Diving Industry Committee.</p> <p>HS will contact Jesse Ransley regarding continuing as MAG Liaison with the Archaeological Archives Forum (AAF).</p> <p>Previous MAG Committee Members / Future MAG Chair As a permanent Chair has not been elected for the MAG committee, and one Committee position remains vacant, HS requested a list of previous MAG Committee members to see if someone would consider returning.</p> <p>TH indicated that he would look into it.</p> <p>Other potential Chair candidates were also discussed. The ideal Chair would be someone who could provide high level advice regarding national policy and decision making. HS will follow up with potential candidates.</p> <p>MAG Face-to-Face Meeting HS suggested that the next MAG meeting should be a face-to-face meeting, in order to welcome all of the new committee members and to move forward with committee initiatives. The meeting will take place in June.</p> <p>RPR will contact MAG committee members with regards to available dates.</p> <p>Various potential meeting locations were discussed, and it was agreed that somewhere central would be preferable – possibly Birmingham if a venue can be arranged (possibly with assistance from IfA Forensic Group members?)</p> <p>Future MAG meetings There are still communications issues with regards to setting up conference calls. Perhaps other options should be reconsidered, such as Skype.</p>	<p>HS</p> <p>HS</p> <p>TH</p> <p>HS</p> <p>HS</p> <p>RPR</p> <p>TH / HS</p>