

## **3rd AGM of the Illustration and Survey Special Interest Group of the Institute for Archaeologists.**

*Held at 1pm on 15<sup>th</sup> April 2011, at the University of Reading*

### AGENDA

1. Apologies for Absence
2. Minutes of the previous meeting and Matters Arising
3. Election of Officers
4. Proposed merger with AAI&S
5. Copyright
6. Training
7. Future meetings
8. AOB

### Attending:

Rob Read (Chair); Laura Templeton (Treasurer); Lesley Collett (Secretary);  
Tom Small; Drew Smith; Sarah Lucas; Colin Berks; Steve Allen; Jennie Anderson;  
Jo Bacon; Carolyn Hunt; Margaret Mathews

### Minutes:

1. There were no apologies for absence.
2. There were no matters arising from the minutes of the previous meeting.

### **3. Election of Officers**

Colin Berks has indicated his willingness to stand on the Committee: proposed by Sarah Lucas, seconded by Steve Allen and Drew Smith, and elected.

Rob Read has completed his three-year term; however he can stand again and was re-elected (nominated Drew Smith, seconded Steve Allen, Lesley Collett).

### **4. Merger with AAI&S**

Steve Allen reported that he had been in touch with the IfA office to check on the legal position, and as a result the AAI&S is calling for an EGM on the 7<sup>th</sup> May to propose the resolution that the AAI&S be dissolved and its assets transferred to the IfA, which resolution to be put to the membership in a postal ballot in early June.

Colin Berks proposed that if the vote for merger takes place, the ISSIG shall take over the functions of the AAI&S in terms of representing the interests of archaeological illustrators and surveyors. The proposal was carried.

Practicalities of how the membership merger will take place will have to be discussed in detail after the vote, and the timing of the merger negotiated to take account of differing subscription years etc.

If the merger goes ahead, there will be a meeting to appoint a revised committee of the ISSIG to take over the functions of the AAI&S (newsletter, conference or IfA

conference session, technical papers, revised web presence, revised budget) and possibly come up with a less unwieldy name than ISSIG.

### **5. Copyright**

The copyright licence for archaeological illustrators produced by the AAI&S, based on that of the Association of Illustrators, is now out of date; Rob Read proposed going back to AOI and revising and updating the copyright licence to take account of recent developments. The IfA had agreed in principle that the copyright licence was worth supporting, but need to ascertain whether this was ever formally set out.

### **6. Training**

RR reported that Swindon College is willing to back a training programme, in partnership with IfA; this will probably take the form of a series of on-line training modules in graphics software and related applications, specifically aimed at archaeological purposes.

### **7. Meetings**

The next ISSIG AGM can be held at IfA conference 2012 (date and venue to be confirmed). At present the Committee meets twice a year at informal venues; these meetings could be held at IfA offices in Reading.

### **8. AOB**

There was no further business. Meeting closed at 1.30pm