

INTERNATIONAL PRACTICE SPECIAL INTEREST GROUP

8 January 2016, 1100-1600

Fox Room, Quaker Meeting House, Friargate, York YO1 9RL

Minutes

Present: Leonora O'Brien (LO'B, Chair), Gerry Wait (GW, Treasurer), Alice Hobson (Secretary), Frank Meddens (group member), Heather Tanner (group member), Peter Stone (via telephone)

Apologies: Ian Oxley (ordinary committee member); Brian Ayers, Mark Dunkley, Frank Green, Peter Hinton, Ellen McAdam, Charles Le Quesne, Val Turner, Brendon Wilkins (group members)

1.	Apologies	Action
2.	<p>Introduction and review of activities and finances</p> <ul style="list-style-type: none"> • The budget for 2015-2016 is £800 • Can apply for more from ClfA in 2016-2017 if planned activities warrant this • Solvent • Ran session at EAA conference, Glasgow, September 2015 • Responded to ClfA consultations and queries were forwarded to the group • Contributed to ClfA magazine 	-
3.	<p>Remit of SIG – coverage of disasters, climate change and conflict issues</p> <ul style="list-style-type: none"> • This is covered in the broad founding aims of the group but may involve other SIGs e.g. forensic archaeology, archives, buildings, maritime ... the remit continues to be 'ClfA members working internationally'. • We discussed a possible role in coordinating ClfA responses to requests for assistance, potentially including: <ul style="list-style-type: none"> ○ coordination of requests for equipment loan/assistance in kind ○ staff and expertise, e.g. expertise in high definition mapping and recording, training ○ information requests ○ consultation responses and comment on proposed actions 	-
4.	<p>Potential change of name of SIG</p> <ul style="list-style-type: none"> • A number of alternatives were considered but rejected, e.g. 'World Heritage SIG' (suggests focus on World Heritage Sites), 'International Cultural Heritage SIG' (acronym suggests focus on intangible heritage). It was felt that the broad term 'cultural heritage' best reflected the wide interests and experience of group membership. • The name will remain 'International Cultural Heritage Practice Group' but is open for continuing discussion if members wish 	-
5.	<p>Collaboration with other IGOs, NGOs and campaigning organisations</p> <ul style="list-style-type: none"> • Investigate ClfA/IPSIG potential to assist ICAHM/ICOMOS/ICON with technical expertise and local contacts • Consultation on this will form part of a forthcoming membership survey 	<p>Investigation potential collaborations</p> <p>Prepare and issue membership survey</p>

6.	<p>Committee Co-options</p> <ul style="list-style-type: none"> • The following committee members have resigned due to other priorities and work commitments: <ul style="list-style-type: none"> ○ Kenneth Aitchison ○ David Jennings ○ Ian Oxley ○ Annette Roe • The following members have been coopted to the committee as ordinary members: <ul style="list-style-type: none"> ○ Rob Early ○ Richard Lee ○ Frank Meddens ○ Heather Tanner ○ John Sode Woodhead • Additionally, the following members to be 'special correspondents': <ul style="list-style-type: none"> ○ Evelyne Godfrey (ICOM) ○ Zsolt Magyar (Central & Eastern Europe) ○ Kevin Wooldridge (Scandinavia) 	Update website committee information
7.	<p>Potential SIG actions 2016-2017</p> <ul style="list-style-type: none"> • Conferences/articles – article for ClfA magazine on disasters, climate change and conflict issues is in preparation • Consider preparation of ethical guidelines/professional ethics code. Draw upon existing guidelines for archaeologists, anthropologists and historians, e.g. World Archaeology Congress, American Anthropological Association/ Society for American Archaeology, PanAfrican Archaeological Association. These would be in addition to the ClfA Code of Conduct, not a standalone code. Would focus on methodological aspects, such as working with indigenous peoples, vulnerable communities and minorities, and practical aspects, such as dealing with corruption and governance issues. • Committee meetings 3 x year • Survey of membership • Ebulletin 1 or 2 times a year • Maintain and update publicity materials • Linkage to other organisations - as and when opportunities arise, forge and develop links with other groups • Issue SIG Competency Matrix, which has been reviewed by the ClfA Advisory Group committee and edited accordingly 	<p>Consider guidelines and consult with ClfA more widely regarding need for them/ linkage to existing Code of Conduct</p> <p>Prepare and issue survey via ClfA central office</p> <p>Continue activities</p> <p>Issue Competency Matrix to ClfA central office</p>
8.	<p>Location of and agenda for 2016 AGM</p> <ul style="list-style-type: none"> • ClfA Annual Conference, 20-22 April 2016, University of Leicester (date TBC) • AGM, election of new committee 	<p>ClfA coordinator to book room and publicise via website/ conference brochure/timetable</p> <p>ClfA coordinator to issue call for nominations Feb 2016</p>
9.	<p>AOB</p> <ul style="list-style-type: none"> • Advisory Group Meeting, Birmingham, 27 January • The International Practice group is to respond to consultation regarding government commitment of £30 million towards a new 	ClfA to issue

	<p>Cultural Protection Fund by 7 February</p> <ul style="list-style-type: none"> • Treasurer will stand down at AGM in April • Monitor progress of UK ratification of the Hague Convention on the Protection of Cultural Property in the Event of Armed Conflict 	<p>consultation documents to SIG at earliest opportunity</p>
10.	<p>Date and place of the next meeting</p> <ul style="list-style-type: none"> • AGM at Cifa Annual Conference, Leicester • 20-22 April (date and room to be confirmed) 	-