

CIFA INTERNATIONAL PRACTICE SPECIAL INTEREST GROUP

16 March 2022, 1800-1930 GMT

Minutes – Committee Meeting (via Zoom)

Present: Leonora O'Brien (Chair), Caroline Pathy-Barker (Secretary), Jamie Quartermaine (Treasurer), Scott Chaussée, Niamh Carty, Daria Adamson, Alice Hobson

Apologies from: Ian Travers

Minutes: Leonora O'Brien

1. Welcome – introductions

2. Approval of Minutes

Minutes from meeting of 2 February 2022, 1800-1930 GMT - approved for issue

Action: *Megan Keates to put minutes from meeting of 1st December 2021 & 2 Feb 2022 on Cifa website*

3. Committee makeup and contact details

The following committee membership is confirmed, as are contact details (redacted from web version of minutes). Andy Pearson has resigned due to other commitments, the Committee thanks him for his service.

- Leonora O'Brien (Chair, to Nov 2024)
- Caroline Pathy-Barker (Secretary co-opted to Nov 2022)
- Jamie Quartermaine (Treasurer, to Nov 2024)
- Scott Chaussée (Ordinary Cttee Member, to Nov 2024)
- Ian Travers (Ordinary Cttee Member, to Nov 2024)
- Niamh Carty (Ordinary Cttee Member co-opted to Nov 2022)
- Alice Hobson (Ordinary Cttee Member co-opted to Nov 2022)
- Daria Adamson (Ordinary Cttee Member co-opted to Nov 2022)

4. Committee budget

Update from Treasurer – Jamie to check balance

5. IPSIG Cifa Advisory Council representative

Niamh Carty & Daria Adamson to share this role.

Action: *Meg to invite them to upcoming Advisory Council meetings.*

6. Co-option of additional Ordinary Cttee Member

We have been approached by someone who would like to be co-opted onto the committee. Postponed to next meeting pending receipt of their personal statement.

7. Group aims

Meg has uploaded our revised aims to the website along with full new committee names. IPSIG to look to developing Cifa international standards and recommended practice over next two years.

8. SIG 3-Year Plan 2022-2025

Outline document has been circulated.

Subcommittee – Jamie Quartermaine (Chair) assisted by Scott Chaussée, Alice Hobson, Caro Pathy Barker.

Initial draft of 3-Year Plan to be circulated to wider IPSIG Committee for discussion.

Action: *Jamie to organise Zoom Subcommittee meeting – Weds 20 April 1700-1900*

9. Activities

- Update on ClfA Board's response to potential ClfA statement on invasion of Ukraine.
- Consider whether IPSIG can have a brief online slot at ClfA Annual Conference, Bath 25-29 April. Themed on post-war/disaster reconstruction and impacts on heritage – perhaps invite a speaker e.g. Lebanon, Nepal, Japan earthquake

Action: *Leo to check with Meg whether this is feasible and we can book a slot*

- Member survey. We will prepare a quick member survey to ask what members (x495) want. Coordinator will ask Deutschland & Australia Area Group chairs if they wish to participate.

Action: *Leo & Niamh to meet in late March/early April to design survey.*

- Tea break talks – topics could include one on International Financial Institutions' standards and guidance for assessing impacts on cultural heritage & indigenous peoples, linked to the UN Sustainable Development Goals

Action: *Alice, Niamh, Leo to plan session for late June*

Action: *Leo to check with Meg and book tea break slot for IPSIG*

10. Feed Twitter

All committee to send photo/bio/handle to Meg and start feeding in posts/reposts.

11. AOB

None

12. Date of next meeting

18 May 2022 1800-1900

Action: *Leo/Caro to circulate Agenda & 16-March-2022 minutes with Zoom invitation*