

1. **Health and safety**

|  |  |  |
| --- | --- | --- |
| **Component Standard** | **Modules and Year of Study** | **Examples** |
| Meets Component Standard  Fully (F) or Partially (P)  Please indicate which modules are core  *Optional choices in italics*  Please indicate what Year of Course | Please give at least two examples where the modules meet the component standard  e.g. module X = Lecture & Practical  module Y = Tutorial & Workshop |
| **Operate safely in the workplace**  Ensure that work activities are carried out safely to avoid creating hazardous situations that may endanger yourself and other personnel  Ensure that hazards and potential hazards identified in the workplace are dealt with appropriately within the limits of your responsibility and capability and reported promptly to the appropriate person(s)  Ensure that communications are clear and information or instruction is confirmed as understood  Ensure that all tools and equipment are used safely in accordance with organisational procedures, manufacturers' instructions and relevant statutory regulations  Ensure that work materials and components are handled and stored in accordance with approved procedures and practices  Ensure that manual handling is carried out safely using appropriate handling techniques  Ensure that accidents and incidents are reported promptly to an authorised person in accordance with approved procedures and practices  Use appropriate personal protective equipment in compliance with safe working practices  Ensure that work is carried out to approved procedures and practices and in compliance with statutory requirements |  |  |
| **Respond to emergencies**  Ensure that procedures are implemented promptly and correctly in accordance with recognised safe practice and organisational policy, in the event of an emergency  Ensure that accidents and incidents are responded to within the limits of your responsibility and capability and promptly reported to an authorised person  Ensure that use of emergency appliances is carried out in accordance with approved procedures and practices  Record details of accidents and incidents in accordance with approved procedures and practices  Refer problems and conditions outside your responsibility to an authorised person |  |  |
| **Assist in the security of the workplace**  Ensure that unauthorised personnel in the workplace are dealt with in accordance with organisational procedures and the appropriate person(s) advised  Ensure that arrangements for security are observed and maintained in accordance with approved procedures and practices  Ensure that potential risks to security are reported promptly to the appropriate person(s) and remedial action taken as necessary in accordance with organisational procedures  Report breaches of security immediately to an authorised person  Ensure that problems and conditions outside your responsibility are referred to an authorised person |  |  |