

**IFA GEOPHYSICS SPECIAL INTEREST GROUP
ANNUAL GENERAL MEETING**

**Held at the offices of RSK Stats Hemel Hempstead
At 11 a.m. on Friday 18th November 2011**

Present:

Peter Barker (Chair)	PBar
James Adcock (EuroGPR)	JA
Paul Linford (English Heritage)	PL
George Tuckwell (The Geological Society)	GT
Chris Leech (EAGE)	CL
Tim Howard (IfA)	TH
David Sabin (Archaeological Surveys)	DS
Adrian Butler (Northamptonshire Archaeology)	AB
Andrew Hutt (Berkshire Archaeological Society)	AH
Alastair Ruffell (Queen's University)	AR

1. Apologies:

Paul Baggaley (**PBag**), Chris Gaffney, David Hibbitt

PBar took the chair, welcomed those attending the meeting and noted apologies of those unable to attend.

2. Quorum

Established.

3. Minutes of last meeting

The minutes of the meeting of 19 November 2010 were agreed.

4. Financial Matters

CL referred to 2011 budget of £1,000 none of which had as yet been spent and to which has been added the sum of £500 to provide a pull-banner for the group. Income for the year was £106.76. It was agreed that the Group would seek the same level of funding for the forthcoming year and confirmed that claims for expenditure would be paid by the IfA office upon validation of the claim as a legitimate expense against the budget.

Budget statement proposed by **JA**, seconded by **AB** and accepted by the meeting.

5. Secretarial/Membership report

Ross Dean had resigned mid-term due to pressure of work and the Group had been without a secretary ever since. In the absence of a Secretary's report it was agreed that the minutes of the July Committee meeting should stand as a report. Kathryn Whittington in the IfA office handles the list of members and the Group now has over 300 members. Paul Baggaley has agreed to take on the role of Secretary.

6. Election of Officers

a. Chairman

In the absence of other candidates **PBar** agreed to stand as Chair for one more year. Proposed by **CL**, seconded by **AB** and duly re-elected as Chair.

b. Secretary

PBag was proposed by **JA**, seconded by **AB** and duly elected as Secretary.

c. Treasurer

CL was proposed by **AB**, seconded by **PL** and duly elected as Treasurer

d. Two ordinary members

AB was re-elected as an Ordinary Member. **GT** to confirm that Owen Raybould of RSK is happy to sit on the Committee as an Ordinary Member.

7. Appointment of representatives from other organisations/specialisms onto the Executive Committee

The following were re-appointed as representatives from other organisations/specialisms:

Chris Leach (EAGE)

Alastair Ruffell (Forensic Geophysics)

Paul Baggeley (Marine Geophysics)

Jimmy Adcock (EuroGPR)

Chris Gaffney (ISAP)

George Tuckwell (Near Surface Geophysics / Geological Society)

Paul Linford (English Heritage)

AR is to check whether Keiran Westley is still content to represent Geophysics in Ireland on the Committee or whether other practitioners wish to be involved. If not, Alastair is happy to represent this part of the sector.

JA is to provide contact details of a geophysicist in Cadw with a view to co-opting a Welsh representative onto the Committee

Consideration is also to be given to co-opting a Scottish representative onto the Committee.

8. AOB

DS queried whether the Group mailing list is up to date as he had not received any correspondence during the year other than AGM mailings.

TH to check circulation list with Kathryn Whittington to ensure that it is up to date and that mail is being circulated.

TH to try to arrange for Kathryn to attend the next Committee meeting to clarify procedures.

9. Date of next AGM

The date of the next AGM was fixed for Friday 16 November, 2012 at 11.00 a.m. at the offices of Stats in Hemel Hempstead.

PBar thanked **GT** and RSK for their hospitality and closed the meeting.