

ClfA Geophysics Special Interest Group Executive Committee Meeting



Held at the Birmingham and Midland Institute
Thursday 4th February 2016

Present:

Matthew Guy (Chair)	MG
Lucy Learmonth (Ordinary Member)	LL
Martin Roseveare (Ordinary Member)	MR
David Sabin (Secretary)	DS
Peter Bonvoisin	PBN
Ross Dean	RD
Glenn Rose	GR
Anne Roseveare	AR
John Walford	JW
Mark Whittingham	MW

1. Apologies:

James Adcock (**JA**), Paul Baggaley (**PB**), Andrew Hutt (**AH**), Paul Linford (**PL**), Jen Parker Wooding (**JPW**), Michael Puntorno (**MP**), Alastair Ruffell (**AR**).

MG took the chair, welcomed those attending the meeting and noted apologies of those unable to attend. The Executive Committee Meeting followed the Annual General Meeting and members not on the committee were welcome to stay and offer input.

2. Minutes of the last meeting

Accepted.

3. ADS workshop follow-up tasks

It was noted that **JA** had submitted the responses from the discussion groups at the ADS workshop to **JPW** and to the ADS. **JA** had also contact the ADS regarding job size and costs but as yet had received no response.

The group discussed the potential of alternative archiving organisations/facilities.

Action: JA to investigate the potential for a brief follow-up at the ClfA Conference.

4. Outreach

LL offered to manage outreach and suggested that the group produce a scope of work by the next meeting. This would need to fit in with the current 3 year plan.

The group discussed the potential of a separate website from the ClfA group page, ideas for future events and next steps regarding the production of the new guidance sheets.

The need for improved communication with the group members was noted.

Action: LL to investigate the production of a scope of works. DS to obtain the current 3 year plan.

5. Geophysics guidance sheets

Limited progress on production of the sheets over the last year. The current sheet was examined by the committee and generally comments were favourable.

6. Inconsistency of briefs

The problems of increasing problems related to inconsistency within Briefs and numerous requirements of LGOs was discussed. This was considered to be a very serious threat to the industry and it was felt that there was little understanding or interest in the geophysical sector by those producing Briefs.

It was clear that further information gathering was required and that writing to ALGAO may be useful.

7. OFCOM Licencing for GPR

MR informed the group of problems with GPR operators carrying out archaeological works with no licence. It is possible that there is some misinformation regarding the hire and use of GPR equipment.

Action: DS to check the wording of ClfA Standards and Guidance and HE guidance to obtain corrections if required.

8. AOB

None.

9. Date of the next meeting

MG suggested a meeting in 2 months - TBC.