

# ClfA Geophysics Special Interest Group Annual General Meeting



Held at the Birmingham and Midland Institute  
11a.m on Thursday 4th February 2016

## Present:

Matthew Guy (Chair)	<b>MG</b>
Martin Roseveare (Ordinary Member)	<b>MR</b>
David Sabin (Treasurer/Secretary)	<b>DS</b>
Peter Bonvoisin	<b>PBN</b>
Ross Dean	<b>RD</b>
Lucy Learmonth	<b>LL</b>
Glenn Rose	<b>GR</b>
Anne Roseveare	<b>AR</b>
John Walford	<b>JW</b>
Mark Whittingham	<b>MW</b>

## 1. Apologies:

James Adcock (**JA**), Paul Baggaley (**PB**), Andrew Hutt (**AH**), Paul Linford (**PL**), Jen Parker Wooding (**JPW**), Michael Puntorno (**MP**), Alastair Ruffell (**AR**).

**MG** took the chair, welcomed those attending the meeting and noted apologies of those unable to attend.

## 2. Quorum

Achieved.

## 3. Minutes of the last AGM

Accepted.

A continuing need to address most items from the 2015 AGM.

## 4. Financial Report

A short report was delivered by **DS**. It included a background to the responsibilities of the Treasurer as the position was likely to become available due to changes in the committee.

Costs and income were discussed briefly, in particular those associated with the ADS Workshop. **AR** indicated a lack of request for membership payment as a non-CIfA member.

**Action: DS** to check how payment reminders are dealt with for non-CIfA members.

## **5. Secretarial / Membership Report**

**MG** gave figures for the GeoSIG membership which stands at 487 CIfA and 9 non-CIfA members.

**MR** queried the demographic of the membership particularly with regard to achieving a higher level of input into the SIG.

**Action: MG** to obtain a breakdown of the demographic from CIfA.

## **6. Election of Officers**

**JA** appointed as Chairman

**MG** appointed as Treasurer

**DS** appointed as Secretary

**LL** appointed as an Ordinary Committee Member

**MP** appointed as an Ordinary Committee Member

## **7. Appointment of representatives from other organisations/specialisms onto executive committee**

**MR** to continue as a link to EuroGPR

**MG** appointed link to NSGG (Near Surface Geophysics Group)

**AR** to continue as link to BSSS (British Society of Soil Science)

**Action: DS** to check **PL** and **AR** happy to remain as links with Historic England and the Forensic SIG respectively.

## **8. CIfA and GeoSIG**

**JPW** unable to attend. No further discussion.

## **9. Outreach and Recruitment**

Discussion regarding improvement of communication to membership etc. It was considered more appropriate to continue within the following Committee Meeting.

## **10. AOB**

**MR** highlighted continued issues with GPR licensing and how archaeologists may be carrying out surveys illegally by not being licensed. **DS** indicated possible confusion within the Standards and Guidance document.

**Action: MR** to highlight the problem through a possible newsletter item. **DS** to check both ClfA and Historic England guidelines and request any necessary changes.

## **11. Date of next AGM**

February 2017 - to be confirmed.