

ClfA Geophysics Special Interest Group Annual General Meeting



Held at the Birmingham and Midland Institute
11a.m on Thursday 4th February 2016

Present:

Matthew Guy (Chair)	MG
Martin Roseveare (Ordinary Member)	MR
David Sabin (Treasurer/Secretary)	DS
Peter Bonvoisin	PBN
Ross Dean	RD
Lucy Learmonth	LL
Glenn Rose	GR
Anne Roseveare	AR
John Walford	JW
Mark Whittingham	MW

1. Apologies:

James Adcock (**JA**), Paul Baggaley (**PB**), Andrew Hutt (**AH**), Paul Linford (**PL**), Jen Parker Wooding (**JPW**), Michael Puntorno (**MP**), Alastair Ruffell (**AR**).

MG took the chair, welcomed those attending the meeting and noted apologies of those unable to attend.

2. Quorum

Achieved.

3. Minutes of the last AGM

Accepted.

A continuing need to address most items from the 2015 AGM.

4. Financial Report

A short report was delivered by **DS**. It included a background to the responsibilities of the Treasurer as the position was likely to become available due to changes in the committee.

Costs and income were discussed briefly, in particular those associated with the ADS Workshop. **AR** indicated a lack of request for membership payment as a non-CIfA member.

Action: DS to check how payment reminders are dealt with for non-CIfA members.

5. Secretarial / Membership Report

MG gave figures for the GeoSIG membership which stands at 487 CIfA and 9 non-CIfA members.

MR queried the demographic of the membership particularly with regard to achieving a higher level of input into the SIG.

Action: MG to obtain a breakdown of the demographic from CIfA.

6. Election of Officers

JA appointed as Chairman

MG appointed as Treasurer

DS appointed as Secretary

LL appointed as an Ordinary Committee Member

MP appointed as an Ordinary Committee Member

7. Appointment of representatives from other organisations/specialisms onto executive committee

MR to continue as a link to EuroGPR

MG appointed link to NSGG (Near Surface Geophysics Group)

AR to continue as link to BSSS (British Society of Soil Science)

Action: DS to check **PL** and **AR** happy to remain as links with Historic England and the Forensic SIG respectively.

8. CIfA and GeoSIG

JPW unable to attend. No further discussion.

9. Outreach and Recruitment

Discussion regarding improvement of communication to membership etc. It was considered more appropriate to continue within the following Committee Meeting.

10. AOB

MR highlighted continued issues with GPR licensing and how archaeologists may be carrying out surveys illegally by not being licensed. **DS** indicated possible confusion within the Standards and Guidance document.

Action: MR to highlight the problem through a possible newsletter item. **DS** to check both ClfA and Historic England guidelines and request any necessary changes.

11. Date of next AGM

February 2017 - to be confirmed.