

## Graphics Archaeology Group

### Business Plan 2014-17

Discussed at GAG committee meeting 8 March 2014

Adopted GAG AGM

Review dates:

Year 1	Year 2	Year 3	Year 4
8 March 2014			

### Current Membership (Dec 2013)

IfA Members            535

Non-IfA Members      5

	Year 1	Year 2	Year 3	Year 4
<b>Committee Meetings:</b>				
Spring	March 2014			
Summer	?			
Winter	September 2014			
<b>Membership Targets</b>				
Recruitment (IfA Members)	5	5	5	
Recruitment (Non-IfA Members)	1	1	1	
Competency Matrix	Completed 2012	n/a	n/a	n/a
<b>Events:</b>				
AGM Date/Month	April 2014	Conference 2015	Conference 2016	Conference 2017
AGM Event	Proposal agreed timetabled?	TBC	TBC	TBC
IfA Conference session	Set up	TBC	TBC	TBC
CPD Workshops				
Day conferences	Proposed for Autumn 2014			
<b>Members:</b>				
Group Member Survey	Summer 2014			
Group Subject Survey				
<b>Communications:</b>				
Newsletter	2 newsletters each year: 2 Update bulletins each year			

Social Media	Facebook Page operating			
<b>Publicity:</b>				
Group Banner	Done 2011			
Group Leaflet	None as yet			
Website	Revised 2013 Proposal to redesign and overhaul submitted, response TBC			

### **Graphics Archaeology Group. Review of Business Plan 2013-14**

The 2013-14 business plan set out to achieve a series of goals and was adopted at the AGM in Birmingham in April of 2013:

- 1.1 *To implement the portfolio assessment process to recruit new members to the IfA and to encourage existing graphics trained archaeologists within IfA to upgrade their membership.* To date, no specific applications from Graphics archaeologists have been submitted or referred to GAG other than through standard validation procedures.
- 1.2 *To identify and evaluate sources for online training. A funding proposal was submitted and accepted in late summer of 2013. The project is in progress under management by Rob Read.*
- 1.3 *To implement planned changes and upgrade of the AAI&S website as the website of the GAG.* The preliminary work was undertaken by Tom Small in summer/autumn of 2013. This has identified several areas where further work is essential and which cannot be undertaken in house.
- 1.4 *To draft standards and guidance for archaeological illustration in partnership with other interested parties.* A proposed meeting with EH representatives did not take place and no progress has been made to date.
- 1.5 To set up and run at least one training and CPD day school or workshop in the course of the year.
- 1.6 *To run at least one session or workshop at the annual IfA conference.* Proposals for a seminar session, the AGM and a 'Meet the Illustrator' presentation event for the 2014 conference were submitted and accepted. The seminar session is in the draft timetable, times for the AGM and 'Meet the illustrator' are TBC
- 1.7 *To continue the production/reprinting of professional practice papers by members of the GAG.* A start has been made on a revision to AAI&S Technical Paper 10 on wooden artefacts but no further progress has been made. Contact with authors of the Lithics artefacts paper have been made but no further progress.
- 1.8 *To work with other groups to promote the interests of the wider profession.* A joint session with the Buildings Archaeology Group was held at the 2013 conference. GAG continues to be represented on the IfA Groups Forum
- 1.9 To continue to contribute towards IfA policy and development of the profession.

## **Graphics Archaeology Group. Business Plan 2014-17**

In accordance with the primary aims of the Graphics Archaeology Group the business plan for the forthcoming three years is summarised below:

- 1.1- To implement the portfolio assessment process to recruit new members to the IfA and to encourage existing graphics trained archaeologists within IfA to upgrade their membership.
- 1.2 To identify and evaluate sources for online training and to use this to produce a guidance document for new starters and existing practitioners. To review the findings of the evaluation and prepare an action plan based on these findings.
- 1.3 To upgrade the GAG website based on the proposals arising from the revamp of the AAI&S site.
- 1.4 To draft standards and guidance for archaeological illustration in partnership with other interested parties.
- 1.5 To set up and run at least one training and CPD day school or workshop each year, starting with a weekend event in Autumn 2014.
- 1.6 To run at least one session or workshop at the annual IfA conference.
- 1.7 To continue the production/reprinting of professional practice papers by members of the GAG.
- 1.8 To work with other groups to promote the interests of the wider profession.
- 1.9 To continue to contribute towards IfA policy and development of the profession.
- 1.10- To maintain contact with the GAG membership by producing regular newsletters mailings alternating with news bulletins on a fixed timetable
- 1.11 To publicise the GAG and encourage membership through the website and leaflet

In pursuance of the above plan, GAG intends:

- 2.1 To further publicise the GAG assessments interview scheme and to set up and chair graphics portfolio assessments.
- 2.2 To complete the evaluation stage of the online training assessment , to review the findings and create an action plan based on these findings
- 2.3 To implement a redesign of the GAG website as a model for other SIGs

2.4 GAG committee has been concerned for some time over the absence of standards and guidance for archaeological illustration. Discussions to set up such for survey in the past few years in conjunction with EH and ALGAO failed to achieve resolution; in the light of this experience and reflecting the fact that IfA is the professional body whose remit includes setting such standards, GAG propose to draft standards and guidance for archaeological illustration by April 2016.

2.5 A proposal for a weekend conference and study event in Herefordshire has been submitted and subject to agreement it is intended to run this. A Lithics workshop for illustrators is under discussion for Scotland. Possible hosting for training events is possible elsewhere in the UK.

2.6 ISSIG/GAG have run several sessions at the annual conferences and intend to continue. Papers and themes will depend on the focus of the conference but it is anticipated that GAG will be able to make highly relevant contributions to any theme chosen. At the very minimum it is planned to hold the AGM and set up the GAG travelling exhibition at each conference venue.

2.7 Discussions on the reprinting of former AAI&S papers on Lithics and Wood are ongoing. It is intended see at least one of these republished by April 2015. Older former AAI&S technical papers will be made available for download from the GAG website.

2.8 Through groups forum GAG has been able to interact with other groups over specific common interests and projects such as the session with the BAG at 2013 conference. It is our intention to continue to build such links and work with other groups as opportunities present.

2.9 Through representation on IfA council, committees and working parties to promote the common interests of Graphics and other archaeologists, to use our experience and knowledge to support the aims of the IfA and of the profession in general. Through the website and newsletter to maintain contact with the membership, keep them informed of developments and to receive feedback and contributions in return.

2.10 To set up a regular newsletter and bulletin timetable for distribution to the membership.

2.11 To produce a publicity leaflet and revised banners for the GAG.