Forming General Meeting of the

Airborne & Satellite Remote Sensing Group

10am Wednesday 20 October 2021

Via ZOOM

MINUTES

Present: Chris Cox, David Lang, Stuart Forsyth, Martina Tenzer, Peter Spencer, Christopher Brooke, Claire King, Joe Janik, David Astbury, Joel Goodchild, Liz Williams, Ed Dickinson, Marie Claire, Tony Russel, Jack Powell, Michael Tomiak, Cara Pearce, Ed Burton and Mike Glyde.

By consent of all participants the meeting was recorded.

Staff: Meg Keates

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|  | **Action** |
| 1. **Apologies**   Jay Carver, Liz Connolly, Val Turner, Lucy Parker, Rebecca Bennett, Charlie Willis and Alistair Vannan |  |
| Introduction and welcome Meg Keates I welcomed everyone to the meeting and explained the broad procedure required for the forming general meeting. It was confirmed that no one objected to the meeting being recorded and all consented.  Chris Cox (Hon Chair) then gave a short introduction on what she thought the new group would focus on inclusion, and assured that it will be welcoming to anyone with an interest in the subject.  Potential aims need to be Simple, straightforward and achievable.  David Land then invited all participants to spend a moment introducing themselves and why they are interested in joining the group.  This illustrated that the initial members are from a wide background, but all with an interest, passion and skills in aerial archaeology and aerial remote sensing, Conformation of Constitution and Committee Meg Keates provided the background of the constitution and what content needs to be included.  Committee to be made up of a maximum of 9 members (Chair, Secretary, Treasurer and 6 members)  David Land asked if the committee was to be agreed today or whether we need to accept nominations first. Meg confirmed it would be preferable to agree core committee members during this meeting, and additional member can come forward,  Current honorary committee   * Hon Chair - Chris Cox * Hon Secretary - Mike Glyde * Hon Treasurer - Martina Tenzer * Adam Stamford and Michael Tomiak (provisional organising committee members)   It was asked if other attendees in the meeting could nominate themselves for committee positions to state in the zoom chat. |  |
| 1. **Initial Objectives**   Chris Cox then presented her thoughts on the group aims and objectives, keeping things simple and straightforward   * Must enhance our working research lives * Work with Historic England & Aerial Archaeology Research Group * When producing our CIfA Standards and Guidelines for Aerial Archaeology must work with HE, bringing the discipline up to the level of geophysics and other integrated specialisms * Reaching out to the commercial sector. * Enhance European links * Must not work in vacuum * Look beyond the micro level to the landscape level of assessment * Chris happy to liaise directly with HE and AARG * Sharing – Inclusion - Outreach   Peter Spencer commented   * Single focus point for the profession * 4 main elements – data collection – Processing and analysis – need to use standardise terminology and methodology. Meta data needs to be stored consistently. Archiving and accessibility of data.   Joel Goodchild   * Recognise how aerial survey feeds into other disciplines, geophysical survey and geoarchaeology. |  |
| 1. Conformation of committee members   The following names were put forward as committee members   * + Chair - Chris Cox   + Secretary - Mike Glyde   + Treasurer - Martina Tenzer   + Committee member - Joel Goodchild   + Committee member - Joe Janik   + Committee member - Michael Tomiak   + Committee member - Peter Spencer   + Committee member - Marie-Claire   + Committee member - Cara Pearce   A raise of hands for acceptance of the committee was made and was unanimously passed by all attendees.  David Land then highlighted that the group needs to work on the three-year plan  Professional Standards Framework  Supporting networking between relevant groups and regions  Meg Keates confirmed that the objectives of the forming general meeting have been fulfilled.  Chris Cox then asked Meg Keates about financial support for the group. Group will keep as much online to keep costs down. How does group raise funds for activities and events?  Meg confirmed that CIfA has budgets, and the group treasurer will put in a request for annual funds for committee meeting and travel and group costs. Separate fund for promotional material such as banners and leaflets. Also, funds received from membership and events can be ticketed by the group. Meg Keates will confirm in detail by email. |  |
| 1. Date of first non-forming meeting   **Wednesday 17 November 10 am via Zoom** |  |
| 1. AOB   We should produce an article on the new group for the next edition of The Archaeologist.  Plans to set up chat network, possible by Yammer. |  |
| Meeting ended with positive enthusiasm for the group establishing itself. |  |