

CIFA Cymru/Wales Committee

28 February 2024, 1pm, Teams

Minutes

Present: Zoe Arthurs, Cyllene Griffiths, Jon Berry, Jennifer Richards, Andy Seaman, Jean-Yves

Agenda Point		Action (Initials)
1.	Apologies Lianne Birney	
2.	Minutes of the Previous Meeting Approved	
3.	Advisory council/update from central No update, no members could attend but JB will be sent the minutes.	JB to circulate minutes when they arrive.
4.	Events calendar - where do we need to have a presence this year? <ul style="list-style-type: none"> • Cifa Conference – Zoe to display items on the table • JB had a request to attend Cardiff Job fair by Heritage Futures but too late notice for this year • Spring/Summer CIFA Cymru Workshops • WHS Bangor Conference • Festival of Archaeology events Nationally 	ZA to ask GAT (maybe Jenny) or Nina to consider joining group. ZA to inform Lianne that WHS Conference is happening. All members to enquire on events and attend to represent the group where possible.
5.	Spring & Autumn workshops - ideas for themes and date Spring in May – digitally – Research framework Winter in November – in person tbc Need to establish theme – possibly heritage crime or legislation, marine or research frameworks.	AS to contact Janet Bailey and Jenny Hall about possible Spring workshop and update group via WhatsApp. ZA to enquire and update the group - ethics, climate change, new Heneb CEO, community engagement.
6.	Treasurers report £800 budget - £400 for resources and £400 for translation available. Need to identify where to spend this best – can we order table, cloth, display board. JB will ask for £800 for financial year 2024-25	CG and JB to check with Lianne if they can spend £100 toward the CIFA Conference table fee. JB to send order to Lianne and ask for more merch stuff.
7.	Elections <ul style="list-style-type: none"> • Zoe Arthurs for Secretary (tbc at AGM Oct) • Jennifer and Andy nominated for committee members 	Cy to let Lianne know and can send a co-option letter. Everyone to enquire on new members.

	<ul style="list-style-type: none"> • Ideally at two more spaces 	
8.	AOB WhatsApp Group for comms Student engagement – invite people for sharing knowledge and see if we can hop on their plans for next meeting.	ZA to set-up WhatsApp Cy to invite central rep and Jon to invite Scottish rep.
9.	Date of next committee meeting and future events Every quarter	Cy to send poll