

CIfA Scottish Group

12pm 15th October 2019
City Chambers, 253 High St, Edinburgh EH1 1YJ
Minutes

Present: Sam Fox (Chair, co-opted), Tristan Boyle (Treasurer, co-opted), Cara Jones (CIfA Scotland), Kevin Paton (OCM), Paul Murtagh (OCM)

1.	Apologies	Action
	Biddy Simpson, Lianne Birney, Joe Somerville, Lindsey Buster	
2.	Minutes of AGM	
	Previous AGM minutes approved	
3.	Matters Arising	
	<p>The Committee briefly discussed the goals of the committee over the following year. It was noted that the committee had succeeded in bringing more people from different backgrounds onto the committee and had managed to fill many outstanding vacancies.</p> <p>A replacement for Biddy's work on the Newsletter was also discussed.</p>	All
4.	Chairs Welcome & Opening Remarks	
	<p>The chair noted that the committee had managed to find new members since the previous AGM with a wide range of experience from different areas of the archaeology sector. Thanks were given for the hard work of members standing down from the committee and who were coming to the end of their terms.</p> <p>It was also noted that the focus over the coming year include increased promotion of the work of the committee and a more visible presence on social media.</p> <p>Sam Fox noted that his second term on the committee was due to end at the next AGM and that a new chair would need to be nominated before that date.</p>	All
5.	Secretary's Report	
	<p>The secretary gave thanks to the committee for their assistance over the past year.</p> <p>The secretarial report noted that the group has 459 members and 7 non-CIfA members – a decrease from the previous year. It was noted that a number of these memberships had lapsed and it was expected that they would be renewed in the near future.</p> <p>The following vacant roles up for at this year's AGM;</p> <ul style="list-style-type: none">• X1 Treasurer to be elected/Co-opted• X1 Secretary to be elected/co-opted• X1 Chair to be elected/co-opted• X3 Ordinary Committee Members (OCM) to be elected/co-opted	
6.	Treasurer's report	

	Treasurer report to be submitted for approval by committee	TB
7	Election to the Committee	
	<p>x1 Chair elected x1 Secretary elected x1 Treasurer elected x1 OCM co-opted (Helena Gray) x1 non-member co-opted (Alison Douglas)</p> <p>The Committee also requested attendees to consider themselves for the soon to be vacant committee places (Chair, Treasurer) for the following years.</p>	
8	AOCB	
	Next Committee meeting update to be issued by Secretary	JS