

Minutes of meeting: Cymru/Wales ClfA Group AGM, 8th November 2019, Owain Glyndŵr Institute, Machynlleth, Powys.

Chair: Judith Doyle

Present: John Latham, Ian Brooks, Charina Jones, Calli Rouse,

1	<p>Apologies Ashley Batten, Rachel Morgan, Neil Maylan, Jenny Hall, Edith Evans, Rob Dunning</p>	Actions
2	<p>Minutes of last meeting held on 9th November 2018 Approved</p>	
3	<p>Matters Arising Research Framework reported to be now on a separate set up from the actual ClfA Cymru/Wales Group. Regularisation of committee members - note that currently the committee consists of Ashley Batten (who was co-opted at the AGM last year), Neil Maylan has retired and Judith Doyle (previously acting as Acting Chair) is now Chair, Charina Jones is Treasurer, Rachel Morgan is Secretary. OCM's are: John Latham, Ian Brooks, Calli Rouse and Jenny Hall. This leaves one vacancy (see below).</p>	all
4	<p>Chair's Report Again, to thank everyone for their hard work over the last year. The Cymru / Wales Group has adopted the ClfA constitution, and has become fully integrated. The Research Framework for the Archaeology of Wales has now separated from ClfA, and is entering its first year as an independent organisation. Over the last year we have had three events, the Archiving workshop in the National Museum in Cardiff, co-hosted the ClfA BDA event also in Cardiff in September; and today's Timber Buildings in Wales here in Machynlleth. We are strong as a group, our profile has been raised, with attendance at both the ClfA Groups Forum, and the Advisory Council. The committee has worked well, and I have had expressions of interest for coming onto the committee. As you will hear in the Secretary's report, a Membership questionnaire is in preparation, and will be sent out to group members to engage regarding the type of contact, events, etc., which is vital in moving the group forward and meeting the needs of the members. Thanks to all our members, as we look forward to having more events next year.</p>	
5	<p>Secretary's Report Committee members 2018-9: Judith Doyle (Acting Chair), Charina Jones (Treasurer), Jenny Hall, Calli Rouse (co-opted) John Latham, Ian Brooks, Ashley Batten (co-opted), Rachel Morgan (Secretary, co-opted). The group has held two committee meetings, and a further financial sub-group meeting was held with ClfA Central. This year the committee have implemented the vote taken by members at the AGM in 2018 to adopt the ClfA Central constitution and to merge the finances of ClfA Cymru group with those at Central Office. This has now been finalised and the groups are fully integrated. The committee contributed to hosting ClfA's workshop on desk-based assessments which was held in Cardiff in September and has organised the Timber Buildings Day School which will follow on from this AGM. Planned events include a day school on geophysics in Wales in the Spring and a further day school or workshop in the autumn. A questionnaire will shortly be sent out to members asking among other things for the types of training members would like to committee to organise.</p>	
6	<p>Treasurer's Report Following the vote in April to move to the ClfA we have had a budget set that will include travel and other expenses – a min/max budget of £900 - £1500 which is well within the parameters of our own (previous) budget. The residue of the latter was spent on a new projector and we were still left with £74. (Conceivably) some of this belongs to the RF (i.e. the £74) and will be transferred when the RF has set up its own bank a/c.</p>	

7	<p>Advisory Council: Wales Group Representative</p> <p>I have attended three meetings, two in London and one in Birmingham, all were well attended by a variety of group representatives and elected members, and one by the Board of Directors as observers. Issues discussed are wide ranging and include Policy updates and adoptions, discussions on ethics relating to human remains and DNA, working parties to write updated competency and specialist matrices, and wages. The AC represents the interests of the members and offers advice to the Board of Directors regarding policy and strategy. Minutes of the AC are available on the ClfA website, using your Member log in.</p> <p>ClfA Groups Forum</p> <p>I have also attended the Groups' Forum, a yearly event where the Group Reps meet and discuss current issues, this is a benefit to all the groups and we shall benefit next year with a proposed Dayschool regarding Geophysical Survey (the group is completing and updated paper for ClfA and we will be able to have the latest information for advisors and practitioners). Please do raise any topics you may want to put forward.</p> <p>Judith Doyle, Chair of Group.</p>	
8	<p>Vote on Committee composition</p> <p>Judith Doyle as Chair (and Group Rep), Rachel Morgan as Secretary, Charina Jones as Treasurer,</p> <p>OGM's: Ian Brooks, Ashley Batten, Calli Rouse, John Latham & Jenny Hall all now confirmed with in addition Jean-Yves Robic co-opted at the meeting.</p>	
9	<p>Research Framework Report</p> <p>The Constitution has now been signed (off) with a meeting in February (following the next committee meeting in Llanilar on the 7th Feb 2020) to finally establish. Noted that there are two papers still to be finalised i.e. "Modern" and "Iron Age".</p>	
10	<p>AOB</p> <p>None</p>	
11	<p>Date & Venues of Next Meetings</p> <p>Next AGM provisionally 30th October 2020, possibly in Machynlleth. Next Committee meeting 7th February 2020 in Llanilar.</p>	