

## CIfA Buildings Archaeology Group committee meeting

28 September 2015

Somers' Town Coffee House, London

Present: Mike Nevell, Cath Poucher, Tim Murphy, Bob Hill, Paul Bowen

Apologies: Frank Green, Edward James, Lianne Birney (CIfA),

Minutes taken by: Cath Poucher

<b>1</b>	<b>Matters Arising</b>	<b>Action</b>
	No minutes taken in previous meeting – no matters arising.	
<b>2</b>	<b>Standards and Guidance</b>	
	BH has edited the current Standards and Guidance, and FG will be looking through these to add notes. FG suggested the current S & G are too generic and there needs to be more guidance.	
	FG and BH will come back with notes and comments for the committee to read as soon as possible.	BH + FG
	Committee will come up with further comments and questions for Kate (CIfA) by January's meeting so they can be approved at the April AGM.	ALL
	MN will circulate Lianne's (CIfA) comments on competency matrices to the committee.	MN
<b>3</b>	<b>CIfA 2016 Conference</b>	
	CIfA BAG are not running a session this year, so once the call for papers are announced, the committee will try and present in other sessions.	
	CP brought up the idea of having a stand at the conference again.	CP
<b>4</b>	<b>Newsletter</b>	
	Following Lara Band stepping down from committee, TM has offered to take the lead on compiling a regular newsletter.	
	TM will complete a short newsletter by the end of the year and will forward to CP and MN to proof read.	TM
	It was also suggested that we could have a "Tweetathon" about favourite historic buildings to promote the BAG twitter account. This will be promoted soon.	
<b>5</b>	<b>HEPP Journal</b>	
	EJ has suggested that we have a larger presence in the journal. MN suggested having an article on the BAG 2015 Conference session.	
	CP to send link to recordings of session to committee	CP
	MN to circulate piece he wrote on conference session to committee	MN
<b>6</b>	<b>Any Other Business</b>	
	PB suggested the idea of a training event at Woking Palace.	PB

	<ul style="list-style-type: none"> <li>• CP suggested that PB discuss this with EJ as he as been suggesting a similar idea</li> <li>• PB to look at cost for next meeting</li> </ul> <p>Eighth in the East – EJ asked if BAG could assist with this. Committee expressed some interest and it was suggested that we contact EJ through email.</p> <p>Date of next Meeting:</p> <p>The next meeting will be in Reading, and will be at the end of the year.</p>	PB
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