

AGM Committee Meeting and Event: 22 March 2017

BMI Birmingham

Minutes

Present: Lorraine Mephram (LM), Helen Parslow (HP), Katie Green (KG), Sam Paul (SP),
Theodora Anastasiadou (TA), Steve Baker (SB), Lianne Birney (LB) and other group members.

1.	Apologies	Action
	Anooshka Rawden, Ellen McAdam, Rebecca Sillwood	
2.	Welcome and Introduction from the Chair	
	<p>LM commented it was a busy year for the Group. Our last year's AGM event on the subject of Selection, De-selection and Retention was very successful and summaries of the papers presented there have been put up on our web page. The Group is still looking at ways in carrying this debate forward as there is still a need for good guidance on the subject. Areas where the Group has commented over the last year: RAO monitoring process, OASIS record archive section enhancement, DCMS review of Museums.</p> <p>Our committee members have also been involved individually in various events and initiatives.</p> <p>LM wrote an article for BA jointly with P Allen (Birmingham Heritage Trail Association). P Allen also presented a paper at our last year's AGM event. The BA paper aimed to raise awareness of archiving processes and requirements amongst community groups but also sparked an article in the <i>Daily Telegraph</i> which sadly got the story subtly wrong. P Allen and LM later presented a paper on the same subject to the CBA East Midlands annual conference. In addition, he conducted an online survey beforehand amongst the various groups operating in the area which clearly demonstrated a real need for advice on archives. He has just presented the same paper to the CBA Groups Forum and as a Group we hope to maintain the link with community groups to give support and advice where we can.</p> <p>This is the last report from LM together with the Treasurer's (HP) and the Secretary's (RS) earlier in the year. LM expressed her thanks to all of the Committee members and her good wishes to the retiring ones. The AAG membership currently stands at 528 CIfA members and 28 non-CIfA.</p>	
3.	Minutes of the previous AGM	
	LM and Committee accepted last meeting's minutes (18.01)	

4.	Officer's reports	
	<p>This is the last report from the Treasurer (HP): The costs for this year are coming to £866.88. At the beginning of this financial year, we will have £800 allocated.</p>	
5.	Election of the Committee	
	<p>The Committee has the following vacancies: Chair, Treasurer, Secretary and Committee members: SP has applied for new Chair and TA for new Secretary and they were appointed. We are in need of 5 new ordinary Committee members so we asked the group members to register if they are interested.</p>	
6.	AOB	
	<p>SMA survey is now available on line and it will be repeated in the next 2 years, our Committee member AR was one of the leading members for that.</p> <p>HE/CIfA workshop on 7 April - 21st century challenges in Archaeology: Archaeological archives: new models for archive creation, deposition, storage, access and research. There will be an online discussion prior to the workshop between 30-31/03</p> <p>KG was posting on our Twitter account throughout the day to cover the event</p> <p>SP, TA and KG expressed their thanks to LM and HP</p>	SP, TA, KG, SB
7.	Date of next meetings	
	<p>Next AGM to be confirmed in our next 2 meetings coming up First committee meeting is on 24 May at MOLA MWH London at 1-4pm A reminder to book train tickets early.</p>	SP, TA, KG, SB