

Specialist Competence Matrix – to support those working in buildings archaeology

PLEASE NOTE: All applications will be assessed against the main competence matrix (P6 Applicant’s Guide) with the specialist matrix as an advisory document only.

	Knowledge	Autonomy	Coping with complexity	Perception of context
Practitioner (PCIfA)	<ul style="list-style-type: none"> • Good working knowledge of architectural and building history, as well as construction methods. • Knowledge of Historic England recording levels and their requirements, as well as of the technical application of recording methods and processes. • Competency or knowledge of the use of a range of basic and routine survey tools and equipment as appropriate. • Good working knowledge of archival research with regards to historic structures or sites. • Awareness of built heritage planning legislation and policy. • Awareness of conservation principles, policies and practice. 	<ul style="list-style-type: none"> • Demonstrates good independent practice within a team in order to produce a buildings survey and record or compile a historic building/site appraisal or heritage statement. • Liaises with senior built heritage consultant, buildings archaeologist or project manager, and other senior staff as required 	<ul style="list-style-type: none"> • Contributes effectively and proactively within a team to provide a resolution of a complex structure or site. • Recognises professional limitations, and is able to identify when and where it is necessary to ask for guidance. 	<ul style="list-style-type: none"> • Demonstrates good working knowledge of the role of the buildings archaeologist or built heritage consultant within the wider historic environment sector. • Demonstrates working knowledge of how the buildings archaeologist, conservation officer or built heritage consultant contributes to the process of developing or conserving a site, the potential circumstances whereby an archaeological building recording is required and how it is submitted.
Associate (ACIfA)	<ul style="list-style-type: none"> • An extended knowledge of architectural history and construction methods. • A good knowledge and understanding of concepts such as Significance, setting and curtilage. 	<ul style="list-style-type: none"> • Works with extended autonomy fulfilling the requirements of a Historic England “Level 3” record or relatively complex built heritage appraisal. • Demonstrates, where appropriate, competence in use of basic, routine tools and equipment but is also 	<ul style="list-style-type: none"> • Demonstrates a deliberate, methodical and analytical approach to determining form, function and periods of buildings construction. Can apply this approach consistently across all building types. 	<ul style="list-style-type: none"> • Demonstrates an excellent understanding of the wider development and built heritage sector, and how the role of the buildings archaeologist, conservation officer, or built heritage consultant fits into the wider sector.

	<ul style="list-style-type: none"> • A good understanding of relevant built heritage legislation and health and safety policy. • A good knowledge of the principles and practices of buildings conservation, and its philosophical underpinnings. 	<p>competent in the use of a range of non-routine, semi-specialist equipment or software.</p> <ul style="list-style-type: none"> • Able to work on small and medium scale projects alone, in a non-supervisory role. • Undertakes, where appropriate, supervision of staff in an assistant role. 	<ul style="list-style-type: none"> • Recognises professional limitations, and is able to identify when and where it is necessary to ask for guidance 	<ul style="list-style-type: none"> • Demonstrates a basic understanding of broader concepts such as sustainability, and how built heritage can contribute to wider societal or economic factors.
Member (MCIFA)	<ul style="list-style-type: none"> • Has broad experience across the historic buildings sector leading to a thorough depth of knowledge and understanding about the techniques of survey and recording. • Has authoritative knowledge of historic architectural styles, building forms, and construction methods/materials. • Has excellent knowledge and understanding of conservation philosophies, principles and practice. • Demonstrates in-depth and wide ranging knowledge of legislation and policy with regards to built heritage. 	<ul style="list-style-type: none"> • Works alone on projects in a senior of management capacity, and/or has direct supervision of others on projects. 	<ul style="list-style-type: none"> • Demonstrates extensive experience of planning and managing complex and long projects across the built heritage sector, in conjunction with a variety of stakeholders. 	<ul style="list-style-type: none"> • Authoritative knowledge of the built heritage sector and the wider issues with which it engages.