

CHARTERED INSTITUTE FOR ARCHAEOLOGISTS

BUILDINGS ARCHAEOLOGY GROUP (BAG)

Committee Meeting, Monday 20 August 2018

at 09.00 *via Skype*

Minutes

Present

Lara Band (LBa; Ordinary Committee Member), Megan Lloyd-Regan (MLR; Ordinary Committee Member), Tim Murphy (TM; Chairman), Nigel Neil (NN; Secretary), Gillian Scott (Standards & Guidance – left early).

1.	<p>Apologies</p> <p>Charlotte Adcock (CA; Newsletter editor), Lianne Birney (LiB; ClfA HQ), Jen Parker-Wooding (JPW; ClfA Senior Professional Standards and Practice Coordinator), Esther Robinson Wild (ERW, Treasurer), Tiffany Snowden (TS), and Jess Tipper (JT).</p> <p>NN was requested to send TS a welcome message.</p>	NN
2.	<p>Minutes of meeting on 22 June at Cressing, Essex</p> <p>LBa proposed that the Minutes be accepted. TM seconded, subject to final checking by him on or before 22 August.</p>	
3.	<p>Matters arising, not covered below</p> <p>None</p>	
4.	<p>Treasurer's Report</p> <p>In the absence of ERW, no report was available.</p>	
5.	<p>Building recording Standards and Guidance (S&G) update</p> <p>NN was requested to re-send the existing 'immediate edits' to the committee for final inspection. If no further edits were sent by 31 August, JPW could then upload the revised text.</p> <p>TM agreed to draft a scoping document for the purpose of seeking grant aid for the full revision/re-write by end of Sept, or at latest before the next committee meeting.</p>	NN, JPW TM
6.	<p>Survey Monkey BAG questionnaire: draft questions</p> <p>Those present studied all the proposed questions and suggested revisions carefully, which steers a course between seeking all the information BAG would really <i>like</i> and keeping the number of questions manageable. Final edits are requested by the end of August. Subject to any data protection</p>	ALL

	<p>restrictions, we will seek to supplement this with a limited amount of profiling of the BAG membership as a whole (as opposed to those who answer the questionnaire) from ClfA HQ.</p> <p>LBa agreed to analyse the Survey Monkey data, and NN was asked to liaise with LiB over a suggested timescale for uploading and analysis, to allow provisional results to be discussed at the next committee meeting.</p>	LiB/NN/LBa
7.	<p>Chartered Archaeologists update</p> <p>It was agreed that this item should be postponed until the next meeting.</p>	
8.	<p>Any other consultations and ClfA Guidance</p> <p>Also postpone until next meeting.</p>	
9.	<p>BAG Newsletter and other publicity</p> <p>It was agreed that this item should be higher on the agenda next time.</p> <p>After the meeting, CA e-mailed to say that she had enough content to create another newsletter to go out in September/October, for the committee to view before the next meeting. Information about the next group event could be included if available.</p>	
10.	<p>ClfA Conference 2019, Leeds</p> <p>CA had submitted a proposal for a session but was awaiting a decision from ClfA as to whether it was accepted.</p>	
11.	<p>Future BAG events, committee meetings and venues</p> <p>All committee members were asked to consider for the next meeting about when we could have a CPD meeting in York - as discussed at Cressing.</p> <p>There was also a continuing desire to hold a meeting in London, to include the Mithraeum and other nearby sites.</p> <p>TM and LBa also suggested the Royal Gunpowder Mills, Waltham Abbey (Essex County Council Place Services) as a joint venture with Essex CC https://www.royalgunpowdermills.com/plan-your-visit/</p> <p>The 100 buildings are a good example of 'curated decay'. LBa knows the Heritage Futures (AHRC project) co-investigator and research associate, either of whom may be willing to speak about the curatorial philosophy in a national and global context, together with the Thames Driveway programme and survey of gunpowder barges.</p> <p>Committee meetings</p> <p>TM suggested attaching a meeting to Essex CC's Historic Railway Stations course on 11 Oct, and York and Waltham Abbey (above) were also considered. But it was thought that a stand-alone longer committee meeting in London might achieve more business. Week beginning 22 Oct at Somers Town Coffee House, near Euston Station was agreed.</p>	<p>ALL</p> <p>LBa</p>

12.	AOB None	
	The meeting closed at 10.15	