

Archaeological Archives Group AGM

20 March 2019, 13:05-13:20
BMI Birmingham

AGM Minutes

Present: Sam Paul (SP), Katie Green (KG), Theodora Anastasiadou (TA), Steve Baker (SB), David Ingham (DI), Zoe Hazell (ZH), Hazel O'Neill (HO), Deborah Fox.

1.	Apologies for absence	
	Stephen Reed	
2.	Minutes of last AGM	
	The minutes from the last AGM were submitted last year and are online	TA
3.	Matters Arising	
	Toolkit workshops dates to be announced	SP/KG
4.	Chair's welcome and opening report	
	SP has given a presentation on the history of the AAG and her time served 2017-2019 as Chair. She has emphasised the closeness and team spirit of all AAG committees so far working towards our aim to be an active SIG. Finally, she reminded the participants about the workshops during this summer travelling across the country and the personal invites especially aimed at SPMs of ROs.	
5.	Secretary's Report	
	TA has given a presentation of membership and issues that have been discussed during the last year (4 Committee meetings per year). She has introduced the current committee and reminded the participants about the FB and Gmail for enquiries and our interest in notifications about relevant archival news and events. She has affiliated with the IMSIG being an OCM as well as the IP SIG. Current membership has reached 581 out of which 28 are non CifA. Today's number of attendees is 62.	
6.	Treasurer's Report	
	KG had given a presentation about our budget which amounts to £800 for 2018-2019 out of which we have spent £342.17 up to the event today excluding travel expenses. AAG has received £300 from non CifA group members membership. The forecast for 2019-20 is close to £1040 which due to our positive activities has been granted by CifA. Thanks were expressed to ZH who is arranging our meetings at HE Birmingham free of charge and to	

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	several employers who have contributed to travel costs of the Committee members.	
7.	Elections to committee & Advisory Council representative	
	Elections for new Chair have been conducted both via the online voting system and on the day by the audience (hand rising). The current candidates are Theodora Anastasiadou and Lorraine Mephram. After a collective vote count the new Chair is Theodora Anastasiadou. The new Committee will have to reform for a new Secretary and an OCM positions. Our Advisory Council rep is Steve Baker.	
8.	Other items – including 3-year plan	
	Link for toolkit : http://cifa.heritech.net/selection-toolkit Our 3 year plan can be found on the webpage https://www.archaeologists.net/groups/archives	
9.	AOB	
	None	