CHARTERED INSTITUTE FOR ARCHAEOLOGISTS
NOTICE OF 2026
ANNUAL GENERAL MEETING

An Annual General Meeting of the Chartered Institute for Archaeologists
will be held at
1:00pm, Tuesday 13 October 2026
Online via Teams

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Election of accredited members to the Board of Directors	Item 2
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Minutes of 2025 AGM
Election statements

The AGM is being held for the following purposes

1 RECEIVE THE MINUTES OF THE 2025 AGM

1.1 To receive and approve the minutes of the Annual General Meeting held on 7 October 2025 (included in this notice booklet)

2 ELECTION OF ACCREDITED MEMBERS TO THE BOARD OF DIRECTORS

2.1 To receive the report on the election of the Board of Directors

3 ELECTION OF ACCREDITED MEMBERS TO THE ADVISORY COUNCIL

3.1 To receive the report on the election of the Advisory Council

4 REPORT OF THE BOARD OF DIRECTORS
Please refer to the Annual Review, Treasurer's report, and the Annual Report and financial statements 2025-26 available online www.archaeologists.net/annual-reviews-and-accounts

4.1 To consider and, if thought fit, pass the following Resolution which will be proposed as an Ordinary Resolution

<u>Resolution 1 - accounts</u>
To receive the report of the Hon. Treasurer for the financial year 1 April 2025 to 31 March 2026 and to approve the Annual Report and financial statements for that period.

4.2 To consider and, if thought fit, pass the following Resolution which will be proposed as an Ordinary Resolution

<u>Resolution 2 - auditors</u>
To appoint Bronsens, Chartered Accountants as auditors to the Chartered Institute, to hold office from the conclusion of the present General Meeting until the conclusion of the next General Meeting at which accounts in respect of an accounting reference period are laid.

DATED September 2026

BY ORDER OF THE BOARD OF DIRECTORS

A LLEWELLYN, DIRECTOR

NOTES

1. The Resolutions to be considered under item 4 will be moved by the Board of Directors of the Chartered Institute for Archaeologists
2. The Resolutions to be moved at this General Meeting under item 4 may be passed by a simple majority of votes cast online and by members present and entitled to vote
3. Non-accredited members may attend all General Meetings, but shall not have the right to vote
4. Copies of the Regulations for procedure at General Meetings can be downloaded from the CIfA website at https://www.archaeologists.net/codes/cifa

Minutes of the 2025 Annual General Meeting of the Chartered Institute of Archaeologists
13:00pm, Tuesday 7 October 2025
Online, Teams

Welcome and introduction to the meeting

Rob Wiseman welcomed everyone to the meeting and noted that the meeting was quorate. Businesses will be conducted in accordance with the Regulations for General Meetings.

Rob requested that members use the raise hands facility in Teams if they wish to speak during the meeting and asked for the chat function to only be used as necessary. The Regulations for General Meeting include details of how often and how long members can speak.

Rob reminded all about the dignity and respect statement and that discussions should be held in accordance with this and the Code of conduct.

As notified, the meeting will be recorded and placed on Youtube as a private recording. This will allow members unable to attend the meeting to listen to the discussion before casting a vote. Voting on the resolutions put to this meeting will take place after the meeting has finished and within a 24-hour period via the CIfA website portal. Only CIfA members are eligible to vote. Results will be announced by email.

No questions were raised about the AGM procedures.

The order of business for the meeting was set out in the Notice of the meeting. Rob explained how the meeting will be conducted.

1. Minutes of the 2024 AGM and 2024 EGM

A copy of the minutes from the 2024 AGM and 2024 EGM had been included in the AGM Notice.

Mark Stevenson and Catherine Cavanagh proposed and seconded the 2024 AGM and EGM minutes. No comments were raised. A show of hands confirmed the minutes were received and approved.

2. Election of accredited members to the Board of Directors

Rob thanked all groups and volunteers for their contributions over the last year and also wished to note thanks for those nominees for Board and Advisory Council elections. Rob was pleased to see that there had been a competitive process for the Board elections this year. There were three vacancies on the Board of Directors for the positions of Honorary Chair, Honorary Treasurer and Ordinary Board member.

Four nominations were received for Honorary Chair and four nominations for Ordinary Board member.

The nominations for Honorary Chair were from

Otis Gilbert
Daniel Phillips
Jim Williams
Rob Wiseman

The nominations for Ordinary Board member were from

Tom Brindle
Caroline Budd
Jim Williams
Rob Wiseman

As the number of nominations exceeded the number of vacancies for each of these positions, accredited members were invited to vote for candidates in a ballot. This ran from 11 to 25 September. A total of 290 votes were received from the membership.

The results of the ballot mean that Jim Williams has been elected as Honorary Chair and Caroline Budd as Ordinary Board member.

No nominations were received for the position of Honorary Treasurer. The Board may choose to fill this vacancy by co-option.

3. Election of accredited members to the Advisory Council

Rob reported that there had been vacancies for eleven elected members of the Advisory Council. Ten nominations were received for the Advisory Council from the following:

Steve Allen	Issica Baron
Jim Brightman	Greg Griffin
Joe Groarke	Richard Hughes
Kirsten Holland	Matt Parker Wooding
Finnegan Pope-Carter	Daniel Young

As the number of nominations for the Advisory Council did not exceed the number of vacancies these members are declared elected at this meeting. Advisory Council may choose to fill the remaining vacancy by co-option.

Rob thanked Brandon Braun, Laura Evis, Elspeth Iliff and Tracy Michaels who will be all stepping down from elected positions following the AGM for their involvement and input into Advisory Council meetings.

4. Report of the Board of Directors

4.1 To receive the report on the election of the Board of Directors

Rob noted that this item referred to the Annual Report and Financial Statements for year ending 31 March 2025, and the Interim Chair report in place of the normal Honorary Treasurer's report. Members will have received the link for this which is available on the website at www.archaeologists.net/annual-reviews-and-accounts.

Rob summarised the detailed report, outlining the challenges of the past year, with Nathan Baker, Peter Hinton's successor having resigned earlier in the year and the subsequent appointment of Alex Llewellyn and Kate Geary as joint co-Chief Executives. Both Alex and Kate have considerable experience of the Institute. It was also noted that since November 2024, the Board has also lacked an elected Honorary Treasurer.

In September 2024, the Board approved a three-year plan for the organisation, focussed on making CIfA the professional home for archaeologists. The outcome will be a larger membership, and the plan is organised around four pillars:

- attracting people to the sector, showing archaeology is an attractive and achievable career
- developing archaeologists throughout their careers, providing role-specific training and development
- assuring clients, colleagues and society of the expertise of CIfA members, through regulations, guidance and support to our members
- influencing government, industry and academia.

Rob noted that the accounts show a small deficit, the third annual deficit in a row delivered by the organisation. The Board will review the causes and any necessary remedial action. The Board will also prepare a new financial plan for 2025–27, including a revised reserves policy.

4.2 <u>Resolution 1 – accounts</u>

The meeting was asked to receive the reports of the Interim Chair (due to not having an Honorary Treasurer) for the financial year 1 April 2024 to 31 March 2025 and to approve the accounts for that period. This was put forward as an Ordinary Resolution. A copy of the accounts and Treasurer's report were available on the website.

Melanie Johnson and Mick Flipcroft proposed and seconded the resolution.

Rob asked if anyone wanted to speak for or against the resolution. No comments were made.

This resolution was put to the vote with voting taking place after the meeting.

The votes cast online in the 24-hour period were in favour to adopt the accounts. (Total votes made online: Yes = 114; No = 0; Abstentions = 9). The membership was informed by email on 11 October that the resolution had been passed.

4.3 <u>Resolution 2 – auditors</u>

The meeting was asked to appoint Haines and Company, Chartered Accountants, as auditors to the Chartered Institute, to hold office from the conclusion of the present General Meeting until the conclusion of the next General Meeting at which accounts in respect of an accounting reference period are laid.

It was noted that the Charter and bylaw direct that the Auditor of the Institute's accounts shall be appointed annually at the Annual General Meeting. A retiring Auditor shall be eligible for reappointment.

Haines and Company have again provided a helpful, timely and cost-effective service for CIfA. The service they provide, and their fees are reviewed on a regular basis. The Board continues to find their costs competitive, and their knowledge of the business significantly outweighed any marginal benefit that might be gained through re-tendering. We can rely on the Auditing Standards Board's 'Ethical Standard', by which the auditor is bound, which includes safeguards to identify if they are 'too close' to our company.

Jill Hind and Liam McQuillan proposed and seconded the resolution.
Rob asked if anyone wanted to speak for or against the resolution. No comments were made.

This resolution was put to the vote with voting taking place after the meeting.

The votes cast online in the 24-hour period were in favour to appoint Haines and Company as auditors. (Total votes made online: Yes = 115; No = 0; Abstentions = 8). The membership was informed by email on 11 October that the resolution had been passed.

5. Amendments to code of conduct

5.1 Resolution 3 – Code of conduct

The meeting was asked to approve that the introduction to Principle 5 of the Code of conduct was amended to read as laid out in the AGM notice. The meeting was also asked to approve that rules 5.1 – 5.3 and rules 5.5 - 5.9 of Principle 5 of the Code of conduct were deleted and replaced with the wording as laid out in the AGM notice.

Caroline Budd and Richard Hughes proposed and seconded the resolution.

Rob asked if anyone wanted to speak for or against the resolution. Two comments were made.

Martin Locock raised a question regarding the wording of 1.7 referring to the duty to obey laws and asked if the lawyers had any comment on that principle and whether that was subject to a similar potential issue in terms of disciplinary process. Alex Llewellyn responded that there had been no comment from the lawyers on this.

Gerry Wait raised a comment about a comprehensive rewrite of the code that had been worked on previously and whether this would be revisited at a later date. Rob noted that a more thorough review had been put on hold by Nathan Baker but confirmed that this more thorough review was an agenda item at the next Board meeting in November.

This resolution was put to the vote with voting taking place after the meeting.

The votes cast online in the 24-hour period were in favour to adopt the amendments to the code of conduct. (Total votes made online: Yes = 105; No = 8; Abstentions = 10). The membership was informed by email on 11 October that the resolution had been passed.

This was the last item of business on the agenda.

Rob confirmed that an email would be circulated after the AGM with the appropriate links for voting and for the recording of the meeting.

Alex Llewellyn and Kate Geary expressed their thanks to Rob for being on the Board over the last year and for stepping in as interim Chair.

Rob concluded the meeting and thanked everyone for attending.

Candidates for election to the Board of Directors *In alphabetical order*

Name	Rob Bourn
Membership grade	MCIfA
Contact email	Rob.bourn@orionheritage.co.uk
Position standing for	Ordinary Board Member
Supported by	Becky Ryan MCIfA, Chris Cox MCIfA, Rob Sutton MCIfA

Please explain why you are interested in being elected to the Board of Directors

I am seeking election to the CIfA Board because I believe the Institute has a vital role in maintaining professional standards, supporting practitioners and helping to secure a sustainable future for archaeology.

Throughout my career I have worked as a field archaeologist, planning archaeologist, heritage consultant, qualified planner and, now, Managing Director of Orion Heritage. Having worked across the profession from field archaeology to business leadership, and within the planning system that underpins much of our work, I believe I can bring a practical, well-rounded and strategic perspective to the Board.

As both an archaeologist and qualified planner, I have first-hand experience of the continually evolving planning framework within which much of UK commercial archaeology operates. I also work closely with developers, landowners and local authorities whose decisions and investment shape archaeological outcomes. At a time of significant change in planning policy, I believe it is important that the profession engages proactively with change, maintaining robust standards while ensuring archaeological practice remains practical, proportionate and effective.

I am particularly keen to support initiatives that strengthen the profession by attracting and retaining talented people, championing high standards and ensuring that SMEs have a strong voice within the Institute.

Supporting early-career archaeologists is especially important to me. Despite being a relatively small organisation, Orion Heritage has consistently recruited graduates and others entering the profession, investing in their development and providing a route into archaeology.

Having benefited from the professionalism and standards promoted by CIfA, I would welcome the opportunity to contribute to its future success.

What skills and experience do you have that are relevant to being a member of the Board of Directors

I bring strategic leadership, commercial awareness and governance experience gained through leading an archaeological consultancy in a competitive and evolving sector.

As Managing Director of Orion Heritage, I am responsible for organisational strategy, financial oversight, risk management, business development and staff leadership. These responsibilities require sound judgement, accountability and the ability to balance immediate operational priorities with long-term organisational sustainability.

I have extensive experience working with clients, developers, landowners, local authorities, regulators and archaeological professionals. This has given me a practical understanding of how archaeological objectives, planning requirements and commercial realities interact, and the importance of finding solutions that maintain professional standards while remaining proportionate, effective and deliverable.

I am accustomed to reviewing financial performance, managing budgets, assessing risk, monitoring performance and supporting strategic planning. Through leading and growing a consultancy, I have developed a practical understanding of governance, organisational development and sustainable growth.

Developing people has been a central part of my leadership approach. Recruiting, mentoring and supporting early-career archaeologists has reinforced the importance of investing in the profession's future workforce.

I would bring strategic thinking, independent judgement and a practical, solutions-focused approach shaped by experience across archaeology, planning and business leadership, always acting in the best interests of CIfA and its members.

Name	Paul Everill
Membership grade	MCIfA
Contact email	Paul.Everill@winchester.ac.uk
Position standing for	Ordinary Board Member
Supported by	David Connolly MCIfA, Laura James ACIfA, Keith Wilkinson MCIfA

Please explain why you are interested in being elected to the Board of Directors

I have a lifelong passion for archaeology, beginning with my first experience of excavation with Phil Barker and Mike Corbishley at Wroxeter in 1989. After finishing my MA in 1999 I first joined the IFA (as it was then), and started working in developer-funded archaeology. I always believed that archaeologists needed to fully engage with both the professional institute and the trades unions in order to maximise their voice. As a result, I co-founded the Diggers' Forum in 2004 to provide a visible, representative vehicle for site staff, and to encourage greater take-up of institute membership among younger archaeologists. Since 2008 I have worked in Higher Education and see the profession from a different perspective: as a researcher and educator trying to prepare the next generation for careers in archaeology and working hard to bridge the divide between university and professional practice.

I was co-opted onto the CIfA Board of Directors six months ago to provide this perspective, and am standing for election now to continue contributing to the future development of the institute: representing/ supporting new graduate and prospective student members; and engaging more effectively with Higher Education. In particular I believe there is scope for a closer relationship with those institutions which work hard to fulfil obligations in terms of vocational skills training. I also see an opportunity to represent the broader Higher Education sector, which is facing its own existential threats and diminishing budgets.

What skills and experience do you have that are relevant to being a member of the Board of Directors

My career in archaeology has given me personal insight into the challenges faced by a wide variety of colleagues, from staff in developer-funded work to early career academics. Now, as a senior academic, I act as tutor and mentor to the next generation of both, and am acutely aware of the issues that make the pursuit of a fulfilling career in archaeology a challenge. In addition, I bring personal experience of archaeology in Higher Education, with the sector – and particularly humanities subjects – facing greater challenges than ever before.

My PhD (2002-2006) examined the challenges faced by archaeologists in commercial archaeology, and this led to me being invited to the House of Lords to present evidence to APPAG on pay and conditions in archaeology in 2008. I also served on the IFA (as was) Pay Benchmarking project in 2007, and as an advisor to the 2008 Profiling the Profession survey. Working with the Higher Education Academy I undertook a survey of the provision and assessment of archaeological fieldwork in UK HE in 2011, and led the validation of a professional placement sandwich degree at the University of Winchester in 2014. I continue to act as placement co-ordinator, and maintain strong links with a variety of potential host organisations in the region. I have many years' experience of committee work through my university roles, and since becoming Deputy Head of the School of Humanities in 2025 I have also become the Winchester representative on University Archaeology UK.

Candidates for election to the Advisory Council
In alphabetical order

Name	Mark Bell
Membership grade	MCIfA
Contact email	mbell@cfa-arch.co.uk
Supported by	Martin Lightfoot MCIfA, Christina Hills MCIfA, Melanie Johnson MCIfA

Please explain why you are interested in being elected to the Advisory Council

I would like to be elected to a second term in the Advisory Council so I can continue to be a voice for field archaeologists within the council and within CIfA. Through my role as Senior Project Officer, I feel I am qualified to represent and speak for my colleagues and fellow fieldworkers in commercial archaeology, within CIfA as a member of the council.

In the past three years, since my election to the Advisory Council, I have continually worked as a site lead on various projects across different regions of England, often as part of a joint venture alongside other companies. I feel this gives me a privileged position, in coming in to contact and working alongside many different parties and teams within UK commercial archaeology. Project experience, ranging from small scale private builds to nationally significant infrastructure projects under large principal contractors has given me a broad understanding of the role and importance of commercial archaeology within the UK.

Another important part of my role is my involvement in coaching and encouraging more junior members of the team, as well as new starters to the profession. I feel that my position within the advisory council allows me to give a voice to these fieldworkers and the early career archaeologists I often work alongside.

What skills and experience do you have that are relevant to being a member of the Advisory Council

I have worked in commercial archaeology for 17 years and I have good knowledge and understanding of archaeological fieldwork that I have gained throughout my time as a professional archaeologist.

As a Senior Project Officer at CFA Archaeology, I have led and completed many projects across many regions of England. I have a solid understanding of archaeological fieldwork projects: through the planning and setup; through to fieldwork; post-excavation and reporting work.

In my role as Senior Project Officer I am aware of the importance of good communication and dialogue between different parties and teams working on a project. I often deal with main contractors, consultant archaeologists and county archaeologists as part of my role. I try and foster a culture of open dialogue and cooperation in the projects that I run. I would like to bring this experience to the Advisory Council.

Name	Christina Hills
Membership grade	MCIfA
Contact email	chills@cfa-arch.co.uk
Supported by	Melanie Johnson MCIfA, Woody Musgrove PCIfA, Mark Bell MCIfA

Please explain why you are interested in being elected to the Advisory Council

I have enjoyed becoming more involved in the wider Archaeological community through my membership of the Advisory Council over the last 3 years. I am keen to remain on the council for a second term, to keep participating in the work that it does.

I am concerned with furthering the interests of all archaeologists, with a focus on improving conditions. In particular I am passionate about improving equality across the sector and combatting sexism, homophobia and racism that people can experience, either overtly or covertly.

I also enjoy learning from colleagues across the sector within the Advisory Council and wider CIfA. Hearing other perspectives and experiences from my fellow council members has been interesting and informative.

Having spent my career working in post excavation across England and Scotland within the commercial sector, I am acutely aware of the differences and similarities between archaeological practice in the two countries. I am enthusiastic to work on ensuring that the nuances are not lost in CIfA policy.

What skills and experience do you have that are relevant to being a member of the Advisory Council

Through my career I have worked within post excavation across England and Scotland in the commercial sector. I am currently Post Excavation and Archives Manager for CFA Archaeology, based in Scotland. I feel my experience working in the commercial sector for over 15 years has given me an excellent understanding of the issues that affect people working in archaeology, and of the post-excavation sector in particular.

Being a manager of a small team has allowed me to gain greater perspective, to look at issues from all angles and to be decisive in a wide variety of situations. The CFA post excavation team is spread across three separate offices, and I have worked hard to foster an atmosphere of collaboration and to encourage communication between the offices – I would bring this collaborative approach to Advisory Council.

My area of expertise is covered by a number of interest groups within CIfA which gives me a wide perspective on the work that the Institute undertakes. I feel this allows me to represent the interests of the membership in a broader way.

Name	John Mabbitt
Membership grade	MCIfA
Contact email	john.mabbitt@haskoning.com
Supported by	Abi Tompkins MCIfA, Seth Price MCIfA, Chris Constable MCIfA

Please explain why you are interested in being elected to the Advisory Council

I feel passionately that CIfA is at its most effective when it reflects the views and experiences of its membership, and at its strongest when its membership take an active part. I have gained much from CIfA over my career, whether through representation and advocacy, networking and recognition or the training opportunities that have been available. Increasingly, I have worked to give back to help shape CIfA, to raise the profile of archaeology and to provide and support opportunities for professional development through my involvement with the Buildings Archaeology SIG Committee, the professional competence interviews and through organising sessions at Conference. Over the years of my membership, I have seen CIfA become increasingly professionalised and representative of the profession across a wider spectrum of professional roles and geographies. There has been enormous progress in developing CIfA as a genuine voice for archaeologists and continuing that work to ensure that the historic environment remains at the centre of a period of fundamental change in planning and regulation is a key priority.

What skills and experience do you have that are relevant to being a member of the Advisory Council

I bring significant professional experience to the role. I have worked in archaeological contracting, from site assistant through to project manager, in consultancy and in advising local authorities across the UK and beyond. I have been an academic researcher and have worked in academic and vocational education. This experience gives me a broad perspective and an ability to consider the implications of proposals from a number of perspectives.

I have a good understanding of how CIfA works from my previous volunteering roles and have served on organising committees and boards of other societies and groups within archaeology and other community groups. I have been involved in developing business strategies and advising on policy development and have a strong understanding of corporate governance through my professional and voluntary experience.

My in-depth experience of planning and consenting is a major strength, in understanding the context in which CIfA and its members work in their day-to-day experience, I am well-placed to support the Board as part of the Advisory Council, in the management and growth of CIfA.

Name	Paula Milburn
Membership grade	MCIfA
Contact email	paula.milburn@aocarchaeology.com
Supported by	Ciara Clarke MCIfA, Lynne Roy MCIfA, Lisa Bird MCIfA

Please explain why you are interested in being elected to the Advisory Council

Please explain why you are interested in being elected to the Advisory Council (max 250 words)
I am interested in being elected as I would like to be able to represent members' interests and contribute thoughtful, evidence-led advice to the Board on policy, strategy and, if required, contribute to decisions that may be difficult / controversial in nature. My career across academic, charitable and commercial archaeology has given me a broad understanding of the opportunities and pressures facing practitioners, organisations and the wider archaeological community. I am particularly motivated by the importance of high professional standards, effective communication, accessible reporting and sustainable stewardship of archaeological information. My work in publication, digital reporting and archiving has shown me how strategic decisions affect practitioners, clients, communities, researchers and public access to knowledge. I would welcome the opportunity to listen to members, bring different perspectives into constructive discussion, scrutinise proposals carefully and help CIfA develop priorities that are practical, inclusive and forward-looking. Serving on the Advisory Council would allow me to give something back to the profession and support CIfA's public-benefit purpose. I would bring insights gained from my broad career of research, project delivery, editorial work and engagement across Scotland and the UK. I am prepared to find time to read papers, seek members' views where appropriate and contribute actively to meetings. I would approach the role with independent judgement, creativity, openness and integrity, respecting confidentiality, declaring conflicts of interest and supporting collective decisions.

What skills and experience do you have that are relevant to being a member of the Advisory Council

I offer extensive experience relevant to representing members' interests and providing thoughtful, evidence-based advice on policy and strategy. My career spans university research, charitable-sector programme delivery and commercial archaeology, giving me a broad perspective and an ability to assess the wider implications of strategic decisions. As a project manager for AOC Archaeology, I design and deliver complex post-excavation programmes, manage budgets, coordinate specialist and cross-functional teams, oversee deadlines and maintain productive client relationships. I also lead AOC's Scottish archiving team, managing the process from archive creation and TTU reporting to final deposition of paper, digital and artefactual material, including sensitive collections such as human remains. In addition, I contribute to archiving guidance through my role with CIfA's Archaeological Archives Group (AAG). I have prepared more than 50 post-excavation research designs, including nationally significant and technically complex projects, requiring sound judgement, risk awareness and strategic oversight. During my 11 years as editor of Discovery and Excavation in Scotland for Archaeology Scotland, including its transfer to Canmore, I gained extensive experience in professional standards, publication, data quality and digital access. I also managed a Heritage Lottery Fund-supported online reporting project from design and testing through to training and implementation and represented Scotland on the UK-wide OASIS redevelopment board. These roles have strengthened my ability to evaluate complex information, identify key issues, communicate clearly and work constructively across organisations and disciplines. I would bring independent judgement, integrity, creativity and accountability, alongside a strong commitment to ethical conduct, confidentiality and informed decision-making in support of members and the wider sector.

Name	Sam Paul
Membership grade	MCIfA
Contact email	sampaulheritage@gmail.com
Supported by	Amanda Forster MCIfA, Helen Parslow MCIfA, Matt Parker Wooding MCIfA

Please explain why you are interested in being elected to the Advisory Council

Having been co-opted to the Advisory Council last year, I am standing for election because I want to continue contributing to CIfA's governance and future role in the heritage sector. My co-option and previous membership as a group rep provided first-hand experience of how the Council works and the value of its role in advising the Board on policy, strategy, and difficult decisions. I would like to build on that foundation as an elected member with a full three-year term ahead.

My work across the heritage sector gives me a clear view of the challenges facing CIfA members - from the sustainability of archaeological archives and museum collections, to the practical implementation of professional standards, to ensuring the sector is genuinely inclusive and accessible. These are issues I engage with daily through my consultancy, and I want to ensure they are reflected in CIfA's strategic thinking.

Having worked in commercial archaeology, museums, academia, and as an independent consultant, I understand the different pressures members face across these settings. I also bring strong connections to the wider heritage sector through my roles on the Archaeological Archives Forum and CIfA Archives Group, and through national projects with Historic England, Arts Council England, and the Welsh and Scottish governments.

I believe the Advisory Council is at its strongest when it draws on diverse professional perspectives to offer the Board frank, well-informed advice, and I am committed to playing an active part in that.

What skills and experience do you have that are relevant to being a member of the Advisory Council

The Advisory Council's core duty is to represent membership interests and offer thoughtful, detailed advice to the Board on policy, strategy, and potentially controversial decisions. I bring direct experience of this through my co-option to the Council, alongside nearly 25 years of professional practice that equips me to scrutinise papers, contribute to discussions, and provide guidance on new initiatives.

My current contract with Historic England on Enhancing and Promoting CIfA Standards and Guidance means I am actively engaged with the ecosystem of professional standards that underpins CIfA's work. As Advisor to the CIfA Archives Group (formerly Chair) and CIfA's representative on the Archaeological Archives Forum, I already advocate for members' interests across the sector.

I have a strong track record of consensus-building and independent judgement. As co-investigator on the Options for Sustainable Archaeological Archives projects for Arts Council England and Historic England, I helped develop recommendations (including the National Collection of Archaeological Archives) that required navigating competing stakeholder priorities and presenting balanced, evidence-based advice. I have led sector consultations involving hundreds of practitioners, including surveys, focus groups, and workshops, giving me practical experience of seeking and synthesising members' views.I understand the importance of confidentiality, declaring conflicts of interest, and upholding the Nolan Principles, having applied these standards in my governance roles and in work

for public bodies. I am committed to devoting the time and effort needed to prepare thoroughly for meetings and to contributing creatively and constructively to the Council's discussions.