

Committee Minutes

24 March 2026, 15.00 GMT

By Zoom

Present:

Colin Forrestal (CF) (Secretary), Perry Gardener (PG), Cara Burton (CB) (CifA), Daria Dabal (DD)

1.	Apologies	Action
	Peter Guest (PGu) (Vice Chair), Leila Joensson (LJ), Katerina Vavaliou (KV),	
2.	Previous Minutes	
	These were accepted.	
3.	Matter Arising from Previous minutes	
	<ul style="list-style-type: none"> • Heritage Crime Workshop update - CF due to the review proposal, has decided to remove this item from the agenda until after the new review. • EAA 2026 Athens session #13 – CF informed the meeting that it has been fully accepted by the scientific committee as it is a workshop. CF will reintroduce if the situation requires. • RIG Banner and Postcards- Due to the review this is being held over. • Newsletter – CF hopes to have produce one by the end of April. • AEA request – CF informed the meeting that this has been resolved. • Tender Brief – CB suggested this was a more appropriate group to consider this with Jen Parker Wooding. 	<p>Closed</p> <p>Closed</p> <p>No action CF Closed</p> <p>Closed</p>
4.	RIG CifA website page & Knowledge Hub	
	<ul style="list-style-type: none"> • CB informed the meeting that the CifA RIG webpage was missing one bio, that of the secretary. • Concerning Knowledge Hub; this is a HE platform and RIG have a page on it, its similar protocols to other platforms, you have to be approved, you have to behave as per CifA Standards and Ethics. You can post discussion papers, general papers and start or join in discussions on it. • CF has asked for MH to be removed as a moderator and for CB to be her replacement. This has not been done, CF to chase up. • Both PG and CF will be posting on this soon. • CF would recommend signing up to Knowledge Hub if you haven't already. Page link is: Home - CifA Research and Impact Group - Knowledge Hub 	<p>CF</p> <p>CF</p> <p>All</p>
5.	RIG Review (Business Plan)	
	<ul style="list-style-type: none"> • PGu has suggested that before producing the next Business plan that we should consider where the group is going and consider questions like what is the RIG group? Should it be split or renamed? Who would form any separate group? This could be done in conjunction with a survey of the group's membership, as to what they want. • As PGu could not attend this meeting it was agreed that PGu should put his ideas in a document and circulate it to all committee members for consideration and discussion by email as all those present thought it was an excellent idea. So that a more informed discussion could be had at our next committee meeting. • To assist please look at the description on the group's CifA webpage at https://www.archaeologists.net/groups/research-and-impact 	
6.	AOB	
	<ul style="list-style-type: none"> • PG brought up the matter of an old open cast lead mining site that was being visited by enthusiastic young people as part of a heritage program. It was being run by a regional agency, there was a management contract in place, but they were obeying their own rules. They were not using professional guidelines. PG wondered if CifA should be an influence and that the CifA Toolkit should be a must go to for endeavours like this before people are harmed. 	

	<ul style="list-style-type: none"> It was suggested that maybe we could cooperate with the community group to highlight the help available from CifA as part of CifA's outreach program. 	
7.	Date of Next Meeting	
	<ul style="list-style-type: none"> It was agreed to do a meet-o-matic for Early May 2026. 	CF