

Committee Minutes

3 February 2026, 19.00

By Zoom

Present:

Peter Guest (PGu) (Vice Chair), Colin Forrestal (CF) (Secretary), Perry Gardener (PG), Leila Joensson (LJ), Katerina Vavaliou (KV), Cara Burton (CB) (CifA), Daria Dabal (DD)

1.	Apologies	Action
	None received.	
2.	Previous Minutes	
	These were accepted.	
3.	Matter Arising from Previous minutes	
	<ul style="list-style-type: none"> • Heritage Crime Workshop update - CF to re-establish communications, soon with CB help. No progress. • Peter Guest our Vice Chair will continue as our Chair until our AGM in July/August. 	CF
4.	EAA Athens 2026 Session #13	
	<ul style="list-style-type: none"> • The RIG session #13 at EAA 2026 Athens has been accepted, as we are a workshop we should have no need to merge. CF /LJ will keep all informed. • CF raised the issues of a RIG banner and postcard, with QR code to join RIG and / or CifA for this session. DD to send her designs to CB and CF. 	CF/LJ
5.	Tender Brief document for the HE-funded project to produce/revise the research framework for SW England (SWARF)	
	<ul style="list-style-type: none"> • It was felt that this is something that CifA's Jen Parker Wooding should be involved in to examine the Tender document to see if CifA should be involved. 	
6.	RIG CifA website page & Knowledge Hub	
	<ul style="list-style-type: none"> • The CifA webpage requires bios for each committee member. CB to email all members. • Concerning Knowledge Hub; this is a HE platform and RIG have a page on it, its similar protocols to other platforms, you have to be approved, you have to behave as per CifA Standards and Ethics. You can post discussion papers, general papers and start or join in discussions on it. • CF has asked for MH to be removed as a moderator and for CB to be her replacement. • CF would strongly recommend signing up to Knowledge Hub if you haven't already. Page link is: Home - CifA Research and Impact Group - Knowledge Hub 	CB CF All
7.	Business Plan	
	<ul style="list-style-type: none"> • CB has suggested that before producing the next Business plan that we should survey the groups membership, as to what they want. The committee agreed and CB has offered to send PGu and CF other groups surveys to assist in the decision process. 	CB
8.	AOB	
	<ul style="list-style-type: none"> • Committee Membership: ET has left the committee so we have 2 OCM positions free which we can co-opt. • Newsletter: CF will attempt to get a newsletter out before Easter. • AEA request for an institution to hold the Autumn 2026 conference and AGM: Is being resolved. 	
9.	Date of Next Meeting	
	<ul style="list-style-type: none"> • It was agreed to do a meet-o-matic for the first 2 weeks in March 2026. 	CF