

**Heritage Crime Special Interest Group**

30 November 2023 at 2.30pm  
Online – Teams meeting

**Minutes**

**Present:** Aisling Nash (Secretary), Alison James (Ordinary Committee Member), Annie Partridge (Treasurer), Jenny Kent (Ordinary Committee Member), Jonathan Berry (Ordinary Committee Member), Peter Reavill (Ordinary Committee Member)

| <b>Agenda Point</b>  | <b>Action (Initials)</b> |
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| <p><b>1. Apologies</b><br/>Jonathan Gladwin sent apologies</p>   |                          |
| <p><b>2. Meeting with Cifa</b></p> <p>PJ provided an update on the meeting held with Cifa. Discussion included:</p> <ul style="list-style-type: none"> <li>• Conference session.</li> <li>• The Archaeologist.</li> <li>• Considering potential overlaps and collaboration with other groups such as Forensics, Early Careers etc.</li> <li>• How our work will identify training paths and skills gaps going forward.</li> <li>• How our area of interest relates to and can help develop other parts of the profession and recognition of the skills and needs of profession which overlaps with other things that are high on Cifa's agenda.</li> </ul> |                          |
| <p><b>3. Potential training event</b></p>  |                          |

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|                  | <p>The committee discussed the possibility of holding a training event on how to volunteer with the police. PJ asked JB and JK if they would be willing to run one based on their experience. Both JB and JK outlined their experience with volunteering with the police but confirmed that each police force tends to do things differently.</p> <p>JB is the CADW representative on the National Police Chiefs Council working group for Heritage and Cultural Property Crime. He provided them with an update on the SIG and raised the possibility of the group providing training or guidance for potential applicants for Police Support Volunteers. The current chair of the group is Assistant Chief Constable Rachel Nolan of Essex Police, and she will discuss this with the Civilians in Policing lead. Need to be mindful of what individual forces' capacities are and what our messaging is in terms of encouraging people to contact their local Constabulary.</p> <p>A brief discussion was held on training and how the group could provide a more structured approach to training in line with ClfA CPD and skills pathways. Utilising examples of good practice and case studies from different forces. Endorsement by Rachel Nolan and the Police Chiefs Council will help to gain traction for heritage crime within individual forces.</p> |  |
| <p><b>4.</b></p> | <p><b>The Archaeologist</b></p> <p>A brief discussion was held on our edition of The Archaeologist which is TA122. Some expressions of interest have already been sent to ClfA. PJ outlined that it will be important that our TA edition isn't just repeat of the conference session. PJ will put together an outline framework for TA for comment by the committee. PJ will also discuss with ClfA how the session content can be made available for those who can't attend the conference in person.</p>   | <p><b>PJ</b> to send a draft outline for our edition of TA to the committee.</p>   |
| <p><b>5.</b></p> | <p><b>ClfA 2024 Conference session</b></p> <p>A brief discussion was held about the group's session at the ClfA conference which included:</p> <ul style="list-style-type: none"> <li>The structure of the session: 3-hour session with a tea break in the middle. The first half will focus on what heritage crime is and case studies of good practice with a Q&amp;A. The second half will focus on opportunities and challenges going forward and will include technology, partnerships, training etc. with a Q&amp;A at the end.</li> </ul>  | <p><b>PJ</b> to send a draft outline of the conference session to the committee</p> <p><b>PJ:</b> Liaise with ClfA on how the session content can be made available.</p> |

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|    | <ul style="list-style-type: none"> <li>• How can the content of the session be made available to non-CIfA members.</li> <li>• Can the session content be counted as CPD and how it can fit in with ethics.</li> <li>• Inviting a number of police officers to attend.</li> </ul> <p>PJ – will put together an outline framework for the session and send it to the committee for discussion.</p> <p>JB – offer to provide a contribution for both the conference session and The Archaeologist.</p> <p>PJ/AN – the group will have a stand at the conference as well.</p>   |  |
| 6. | <p><b>AOB</b></p> <p><b>Advisory Council Representative:</b> The group needs to provide a rep for the Advisory Council. JB volunteered if no-one else is interested as is already the rep for Wales.</p> <p><b>Working groups:</b> discussion on setting up sub working groups to the committee to explore individual topics such as training. The discussion included the need to include representatives from Scotland and Northern Ireland.</p> <p><b>Police Support Volunteering guidance:</b> JB – guidance already exists for civilians in policing from a police perspective. There is an interest in producing a guidance document for heritage crime volunteering providing that it's endorsed by the police and has the Civilians in Policing stamp of approval on the first page. It's for us to develop our ideas on that and it may be something which is co-authored with the police.</p> <p><b>Group Twitter account:</b> PJ raised the possibility of sharing responsibility amongst the committee on a rota basis. Also need to think about our social media as the reach of Twitter isn't what it used to be.</p> | <p><b>All:</b> If anyone is interested in becoming the group AC rep, please let either PJ or AN know.</p> <p><b>All:</b> If you are interested in joining a working group, please let PJ or AN know.</p> <p><b>JB/JK:</b> Lead on producing a guidance document.</p> |
| 7. | <p><b>Date of next committee meeting and future events</b></p> <p>Next meeting date to be confirmed.</p>  | <p><b>AN:</b> Pick a suitable date and send invite.</p>  |