

Heritage Crime Special Interest Group

26 January at 1pm
Online – Teams meeting

Minutes

Present: Aisling Nash (Secretary), Alison James (Ordinary Committee Member, Peter Reavill (Ordinary Committee Member), Paul Jeffery (Chair), Jenny Kent (Ordinary Committee Member)

Agenda Point		Action (Initials)
1.	Apologies	JB, JG & KS
2.	Committee updates	<p>PJ updated the committee on the application received by Roger Smith to join the committee as an ordinary member. AN has expressed interest in becoming Vice Chair. Committee members present agreed with both of these. PJ updated on CifA's plan to remove the secretary's role. AN confirmed that she is happy to continue to do the secretary duties as part of the VC role.</p> <p>PJ to email the committee with this update and to ask for objections.</p>
3.	AGM	Suggested dates are the 24 th February and the 2 nd March, 1-2.30pm. PJ to contact CB at CifA to check which dates are suitable and will then email the committee.

4.	Update on group documentation	<p>AN to create a OneDrive folder for documents for discussion so that committee members can easily find.</p> <p>AN updated the committee on the skills matrix and the plan for the next 3 months. Discussion on how detailed the skills matrix should be in order to demonstrate qualification externally. The matrix will likely to be tiered, with a broad matrix with a more detailed framework when needed. PJ confirmed that the skills matrix is the building block of the new 3-year plan and will form the basis for the CPD programme.</p> <p>PJ – update on 3-year plan. The new plan will include a series of CPD events including a talk on training (AN) at the AGM and on human remains trafficking (KS). PJ asked PR if he would consider putting together a talk on metal detecting and emerging themes including fraud. AN to contact the SMA with regards to museums perspective. There is also an overlap with the buildings group.</p> <p>PJ to email the committee with a list of proposed events.</p> <p>PJ asked the committee to consider if there are any other items that the group should include in the 3-year plan. JK suggested linking with the Finds Liaison Officers on a more national level. PR suggested contacting Ian Richardson who is currently head of PAS.</p>
5.	AOB	None brought forward.
6.	Date of next committee meeting and future events	Date of the next committee meeting is 11 March 2026.