



Heritage
Crime
SIG

Heritage Crime Special Interest Group

3 November at 12.30pm
Online – Teams meeting

Minutes

Present: Aisling Nash (Secretary), Alison James (Ordinary Committee Member, Jonathan Berry (Ordinary Committee Member), Jonathan Gladwin (Ordinary Committee Member), Paul Jeffery (Chair)

Agenda Point		Action (Initials)
1.	Apologies	Jenny Kent, Kirsty Squires
2.	Group update	<p>PJ to send a draft of the newsletter update to the committee for approval. This newsletter will provide an update on the international conference which members attended, the Emergency Response show and other updates. It will also include the new date for the AGM.</p> <p>AJ to provide a short update on the international conference for the newsletter.</p> <p>PJ would like to host one or more ClfA tea breaks. JG to prepare a short talk on security measures for excavations. JB volunteered to give a talk on the Bond Solon qualification on investigative practice recently undertaken. AN and JB to combine content for a talk on training. Committee to plan for 3-4 talks over 12 months.</p> <p>AN – map the Bond Solon course against the training matrix. (https://www.bondsolon.com/investigations/apcip-qualification/)</p> <p>PJ asked the committee if they know anyone who can work on the Group’s social media to include</p>

		a SM plan and take on the social media platforms for the Group. JB has suggested we look at offering this to a student/early careers group member. PJ will include a call in the newsletter and directly contact other Groups.
3.	AGM	<p>PJ confirmed that he can't make the AGM date due to personal reasons. Has confirmed with ClfA that it is possible to postpone the AGM date until January 2026.</p> <p>Committee confirmed that the AGM should be postponed. Date should be mid to late January. Potentially looking at the week 22-24 January.</p>
4.	3-year plan	<p>AJ/AN to work on updating the 3-year plan. This will be circulated to the committee for approval before submitting this in advance of the AGM.</p> <p>Develop a strategy for engaging with international groups.</p>
5.	Panel of experts	<p>PJ has asked the committee to consider if there are other individuals apart from the committee who can sit on a panel of experts. They don't have to be ClfA and the panel is designed to hold a variety of skills to cover the broad area of heritage crime.</p> <p>AJ has done a Microsoft Form for the committee to include details of potential individuals for the panel of experts.</p>
6.	AOB Include a brief note on anything discussed and if any actions are required.	<p>JB – suggestion that we do a collaborative event with the Wales/Cymru SIG in the next financial year.</p> <p>PJ – suggested that we investigate holding a conference/session at a ClfA conference.</p> <p>JG – suggested that other sectors could include housing associations etc. as some of them will have listed buildings in their property portfolio.</p>
7.	Date of next committee meeting and future events	Next committee meeting should be a week before the AGM date. PJ to contact Cara.