

## Marine Archaeology Special Interest Group

Tuesday 02 December, 12:00 – 13:00

Teams, online

### AGM Minutes

**Present:** Cara Burton (CB, ClfA), Mark James (Chair), Stephanie Said (SS, Secretary), Alison James (AJ, Vice Chair), Hefin Meara (HM, ocm), George Stewart-Phillips (GSP, ocm), Lauren Tidbury (LT, ocm), Terry Newman (TN, ocm), Christian Dalton (CMD, ocm); Jasmin Folland (JF, ocm); Iro Camici (IC, advisor); Victoria Boothby (advisor); ClfA MASIG members

Agenda Point		Action (Initials)																		
Competition Law Compliance: <a href="#">Competition law statement of compliance v1.1.pdf (archaeologists.net)</a>		All to read prior to meeting																		
1.	<b>Apologies for absence</b> None received																			
2.	<b>Minutes of last AGM</b> Accepted without change from last AGM.																			
3.	<b>Chair’s Welcome and AGM Report</b> Thank you all for attending. Offered his thanks to the committee and members who helped run the one day online conference on Offshore Development, especially Vic and Lauren for chairing and organising the event on the day.  Other tasks undertaken over the past year included Registry of Archaeological Divers & Supervisory, means of providing CPD for archaeological divers out with their organisations; publication of Protecting Wrecks: The Next 50 Years ( <a href="#">www.archaeologists.net/sites/default/files/2025-11/PROTEC~2.PDF</a> )																			
4.	<b>Secretary’s Report</b> Three further committee meetings held since last AGM (February / May / November); set up a register for archaeological divers / archaeological diving supervisors; continuing to support with consultation responses; decision to switch from Twitter (X) to Bluesky; engaging more with Knowledge Hub; and organising the one-day online conference, which was a success.  Regarding membership numbers, we have a total of 425 members, compared to 417 members, largely made up of Member and Practitioner accreditation. <table><tr><th>Group</th><th>Hon MCIfA</th><th>MCIfA</th><th>ACIfA</th><th>PCIfA</th><th>Affiliate</th><th>Student</th><th>Group supporters</th><th>Total</th></tr><tr><td>Marine</td><td>1</td><td>169</td><td>88</td><td>95</td><td>39</td><td>30</td><td>3</td><td>425</td></tr></table>	Group	Hon MCIfA	MCIfA	ACIfA	PCIfA	Affiliate	Student	Group supporters	Total	Marine	1	169	88	95	39	30	3	425	
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5.	<b>Treasurer’s Report</b>  CB provided an update on group finances: raised over £1300.00 as a result of the																			

	one-day conference. The committee is welcome to have in-person meetings or use the money to support development and CPD.	
6.	<p><b>Elections to Group Committee and Advisory Council representative</b></p> <p>End of terms for Stephanie, Alison and Hefin and therefore these roles need to be filled up. Mark will be stepping down as Chair and sitting as OCM.</p> <p>George had volunteered to fill in the role of Chair. All attendees are in support. Terry has volunteered to fill in the role as Secretary. All attendees are in support. Lauren has agreed to step in as Vice Chair. All attendees are in support. Iro stepped up from Advisor to OCM. All attendees are in support.</p> <p>Official welcome to Graham and Alexander to the committee as OCM.</p> <p>Updated committee members:</p> <ul style="list-style-type: none"> <li>• George Stewart-Philips (Chair)</li> <li>• Lauren Tidbury (Vice-Chair)</li> <li>• Terry Newman (Secretary)</li> <li>• Christian Dalton (OCM)</li> <li>• Mark James (OCM)</li> <li>• Jasmine Folland (OCM)</li> <li>• Iro Camici (OCM)</li> <li>• Graham Scott (OCM)</li> <li>• Alexander von Lunen (OCM)</li> <li>• Hefin Meara (Advisor)</li> <li>• Victoria Boothby (Advisor)</li> <li>• Alison James (Advisor)</li> <li>• Stephanie Said (Advisor)</li> </ul>	
7.	<p><b>Key group tasks for coming year and 3-Year Plan</b></p> <ul style="list-style-type: none"> <li>• <b>Outcomes from one day online conference</b> A summary of the proceedings will be issued to all attendees in the coming weeks. Video recordings will be available for future reference. Main actions, which are discussed later, need for training and expand training opportunities in the specific areas of the discipline.</li> <li>• <b>Online CPD sessions</b> CPD sessions have been alluded to within the three-year plan. Slow progress over the past year, however, the big takeaway from the conference was the clear need for this. Three main areas of interest which emerged from a poll to develop as potential CPD are: marine geophysics, processing and interpretation, geoarchaeology and paleolandscapes, and Environment Impact Assessments. Plan is to set up a working group, with potential to develop something in partnership with the Nautical Archaeology Society. Stay posted for early 2026.</li> <li>• <b>Working Group to set up to review S&amp;G Nautical Archaeology recording and reconstruction 2014</b> Item on the agenda for the past year, slow progress getting this started. Idea is to set up a working group to review and update the standards and guidance.</li> </ul>	<p><b>All group</b></p> <p><b>All group</b></p>

8.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>Competency Matrices</li> </ul> <p>VB raised whether we have marine archaeology as a separate competency ClfA matrix? Does MASIG want to develop this matrix? The reasoning behind this never having been established was that as marine archaeologist we still undertake similar tasks as terrestrial archaeology. Has our profession progresses that we should develop a detailed competency matrix, or is the current structure not causing an issue for obtaining accreditation?</p> <p>MJ argues that we are all archaeologist undertaking similar processes.</p> <p>AJ suggests whether all we need is to sign post to the relevant matrices (Project Management etc.)</p> <p>GS pointed out rather than whether this is needed, we should be asking whether it would be helpful and to whom?</p> <p>JF provided her own experience undertaking intertidal work and teams do not realised what they are doing is relevant to marine archaeology.</p> <p>IC based on her terrestrial experience where she started from; not sure whether applying in transition this would impact on accreditation application. Marine portfolio would be limited at early career stage.</p> <p>MJ you can obtain experience via different workstreams but fundamentally it is following terrestrial matrices. Pointed out the accreditation system in the Netherlands which breaks down each individual level (via KNA statuses).</p> <p>Julie Satchell – we do most of the tasks but in a different environment. Techniques are the same throughout. Requires a bit of discussion to see whether there needs to be a marine archaeology matrix</p> <p>VB – suggests possibly there needing to be more of an awareness to the panel of ClfA advisors.</p> <p>MJ – both VB and TN are part of the validation committee. There is coverage from within MASIG. Something to add at the next committee meeting to discuss.</p> <ul style="list-style-type: none"> <li>Planning decision making process briefing notes</li> </ul> <p>GSP - Back off the MASIG conference – supporting various stakeholders, especially in Scotland where HES have stepped down from decision making process, whether these is potential for setting some guidance to help local county archaeologists with the EIA process.</p> <p>MJ as a guidance this would probably be best coming from an organisation with multiple stakeholder input to give it weight, in the form of a brief to detail what on is to expect and how to deal with it. Possibly a ClfA guidance?</p> <p>AJ made reference to a current project being undertaken looking at improving archaeological practices in England – resilience, change, opportunities, and</p>	TN
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	<p>recommendations for the future. Key theme is supporting local authorities. One to share results once published.</p> <p>VB – reference to marine guidance document available on the Knowledge Hub.</p> <p>Need for further detail in this, with a series of short topics notes, easier to draft and can be led by experts in that field. We could also do a check on the guidance document to make sure there is all the recent published guidance documents. To add to next committee meeting to discuss.</p>	TN
9.	<p><b>Date of the next committee meeting, and future events.</b></p> <p>Next meeting is scheduled for <b>February / March 2026</b></p>	TN