

COMMUNITY ARCHAEOLOGY GROUP ANNUAL GENERAL MEETING

Tuesday 23 September 2025, 12:00 – 13:00
Online

AGM Minutes

Committee present:

Frank Giecco (FG)
Perry Gardner – PG
Jessica Lowther - JL (Chair)
Richard McConnell – RM
Mike Nevell – MN (Advisor)

15 people attended the AGM besides the committee.

Agenda Point		Action (Initials)
1.	Apologies for absence Sarah-Jane Farr – SJF Emily Johnston - EJ Nina O'Hare - NO (Secretary)	
2.	Chair's Welcome Thank you to everyone for joining Group have been working on embedding the Community Engagement Toolkit in practice after the launch at ClfA2024. • Held a discussion in May about proportional participation - scaling engagement strategies – over 50 attended and there was a lot of engagement • Ran a discussion on, and updated the specialist competence matrix • Newsletters have been reinstated and sent quarterly, member news can be shared too • Knowledge Hub introduced for collaborative access to documents and succession planning • Innovation Festival session to be chaired by JL about engagement and storytelling	
3.	Secretary's Report NO – a special acknowledgement to Secretary Nina who is stepping down after 6 years. She has been instrumental in keeping the Group on track. The position is vacant if anyone is interested in stepping into the role. • Currently there are 995 members	
4.	Treasurer's Report • £30 income this year from group membership fees and attendance at the tea break session • £0 spent to date	
5.	Elections to Group Committee	

	• There are vacancies for Ordinary Committee Member and Secretary. • The Group welcome our newly elected OCM Rebecca Dolan.	
6.	Members' discussion points The floor was opened for anyone present to ask questions, feedback or raise discussion points. • Discussion around the specialist matrix and it's use. JL comments there is a huge variation in roles. Updates included less focus on digging and more focus on heritage • Group can be used as a forum to connect, as there are people working in silo on similar projects UK wide. Future tea break sessions will support this interaction. • UKRI funded project about bottom up led research at Durham Dales Network shared by PG. Possible tea break discussion to be held on this? • Are there positions on the committee held by those who are not archaeologist nor professionals? Due to being a ClfA group, membership are predominantly archaeologists, but committee are from a broad range of sectors and background. They are always looking for different voices to represent them, including those representing the community to link the different demographics up. • PG asks if anyone has accessed The Archaeology Forum leaflet. It appears no one in attendance has. • Reminder than the tea break sessions ran by the Group are a great forum to share stories, connect, hear different case studies and are informative and constructive. • In close, JL reminds us we are all here for the benefit of the public • Any further ideas or comments, please contact the group via groups@archaeologists.net	
8.	AOB • None	
9.	Date of the next committee meeting, and future events. TBC	