

## Landscape SIG

22 September 2025, 10AM-11AM

Online - Teams

### Minutes

#### Present:

- David Astbury - DA
- Brandon Braun (secretary) – BB
- Cara Burton (CIfA) – CB
- Kat Hopwood-Lewis - KHL
- Ian Houlston (advisory council rep) – IH
- Abi Tompkins
- Sam Turner (chair) - ST
- Meike Van Lit (vice chair) – MVL

Agenda Point		Action (Initials)
1.	<b>Apologies</b> <ul style="list-style-type: none"> <li>- Tori Park (TP) and Janine Young (JY)</li> </ul>	
2.	<b>New Group Structures – CB</b> <p>CB outlines some changes to simplify groups, including on electing/selecting committee and roles to provide flexibility.</p> <p>Key points:</p> <ul style="list-style-type: none"> <li>- Networks and working groups as two other ‘types’, for less active or more loosely affiliated groups with less expectation to deliver to membership. Can set up these groups quicker without as much administrative work.</li> <li>- To support ‘side groups’ that don’t necessarily involve entire group</li> <li>- Can change group types based on capacity and letting CIfA know</li> </ul>	
3.	<b>Minutes of the previous meeting</b> <p>Typo to fix, otherwise accepted</p>	
4.	<b>Matters arising</b> <p>Collab updates:</p> <ul style="list-style-type: none"> <li>- BB - International Practice, Marine, Research and Impact, Graphics. Note that Knowledge Hub hasn’t been useful thus far. Can reach out through CB/CIfA for contacts. AT has a contact for International Practice</li> </ul>	BB

	<ul style="list-style-type: none"> <li>- MVL – Scottish Group and Early Careers. Was waiting for response to Knowledge Hub post, will reach out.</li> <li>- ST was approached about possible in-person event with Buildings SIG in Gloucestershire. Tentatively schedule in 2026, late spring or autumn. AT suggests that events such as this should maximise opportunities arising from having diverse specialists all together, such as a discussion of interface between setting and historic landscape character.</li> <li>- IH recommends we take advantage of the above and similar opportunities for articles etc., especially if LSiG does The Archaeologist takeover</li> <li>- CB - other groups are looking for collaboration opportunities, eg Diggers Forum</li> </ul> <p>The Archaeologist takeover – KHL</p> <ul style="list-style-type: none"> <li>- Next three dates will be a little tight to achieve, will go back to ClfA and ask for next dates</li> <li>- Working group composition: KHL, ST, BB, DA, TP, IH, JY</li> <li>- Need to come up with a Theme, 350-word editorial from the LSiG. Will put together a comms programme to ask for submissions etc.</li> </ul> <p>Specialist matrix – BB</p> <ul style="list-style-type: none"> <li>- From ClfA: in process of assessing which matrices are used, to determine if specialist matrices are more helpful than the general matrix.</li> <li>- Discussion included:             <ul style="list-style-type: none"> <li>- Would be useful to have a subgroup that reports to committee, rather than whole committee.</li> <li>- Could be hard to do for landscape because of breadth of group remit, but it was an ask for the AGM.</li> <li>- Questions raised: does the amount of work justify the matrix? Could we have guidelines rather than a matrix? Or informally talk to people, act as route into ClfA? Are we helping applicants or ClfA in assessing? Would another membership ClfA poll be helpful? Could we offer an informal ‘route into membership’, which we could use as knowledge base for later matrix?</li> </ul> </li> <li>- CB will check with Lianne and get back to LSiG</li> <li>- AT willing to be available for specialist support for upgrades/applications</li> </ul>	<div>MVL</div> <div>ST</div> <div>CB</div>
5.	<b>AC meeting update - IH</b> <ul style="list-style-type: none"> <li>- Last two AC meetings have focused on SIGs and what they do</li> </ul>	

	<ul style="list-style-type: none"> <li>- Some discussion for more work between AC and Board</li> </ul>	
<b>6.</b>	<b>Communications - MVL</b> <ul style="list-style-type: none"> <li>- A bit of a summer break</li> <li>- Looking to update how we do it. Possible to survey membership for content (eg projects, profiles etc). Takes pressure off committee. Perhaps opportunity for volunteering?</li> </ul>	
<b>7.</b>	<b>Events</b> <ul style="list-style-type: none"> <li>- Nice to have no theme. Not only easier to organise but also presents opportunity for wider engagement and exposure to topics.</li> <li>- November lunchtime talks will be Gala Morris (Univ. of Glasgow) about sound and place and KHL on the impact of burning on the historic environment</li> <li>- TP has volunteered a talk from the EA for a future session</li> </ul>	
<b>9.</b>	<b>AOB</b>  Nothing raised	
<b>8.</b>	<b>Date of next committee meeting and future events</b>  <b>Next committee meeting:</b> <ul style="list-style-type: none"> <li>- 1 December 2025</li> </ul> <b>Next lunchtime talk:</b> <ul style="list-style-type: none"> <li>- 12 November 2025</li> </ul>	