

Health and Safety Checklist

- Do you employ someone who is trained in, and has a current understanding of UK Health and Safety Law? This person can be internal to the company or an external consultant.
Yes ☐ No ☐ Not sure ☐
- Do you understand your responsibilities and duties as an employer as set out in the Health and Safety at Work Act 1974?
Yes ☐ No ☐ Not sure ☐
- Do you understand your responsibilities and duties as an employer as set out in the Management of Health and Safety at Work Regulations 1999?
Yes ☐ No ☐ Not sure ☐
- Do you understand your responsibilities and duties as an employer with regards to the provision of (and/or ensuring the provision of) welfare facilities and site-based accommodation in line with UK health and safety legislation?
Yes ☐ No ☐ Not sure ☐
- Do you understand your responsibilities and duties as an employer with regards to the provision of training in line with UK health and safety legislation?
Yes ☐ No ☐ Not sure ☐
- Do you understand your responsibilities and duties as an employer with regards to the provision of appropriate personal protective equipment in line with UK health and safety legislation?
Yes ☐ No ☐ Not sure ☐
- Do you understand your responsibilities and duties as an employer with regards to the Reporting of Incidents, Disease and Dangerous Occurrences Regulation (RIDDOR 2013)?
Yes ☐ No ☐ Not sure ☐

*If the answer to any of the above is **no/not sure**, then you should consult with your designated trained and competent health and safety professional.*

Useful Links

The HSE website <https://www.hse.gov.uk/index.htm> provides current advice and information, including:

- The law
- COVID-19 guidance
- The basics for your business
- Managing risk
- Chemicals, fumes and dust
- Asbestos
- Lone working

- Construction

Get free updates on a wide range of topics by subscribing to the HSE Ebulletin

<https://www.hse.gov.uk/news/subscribe/index.htm> (Lessons learnt from accidents and near misses can be translated into action to make your workplace a safer environment. Subscribing to the HSE bulletin provides a wide range of examples)

“Provision of welfare facilities during construction work” is very relevant to archaeological work

<https://www.hse.gov.uk/pubns/cis59.pdf>

The Federation of Archaeological Managers and Employees (FAME)

<http://www.famearchaeology.co.uk/> provide health and safety advice to the archaeological sector