

Landscape SIG
14 May 2025, 1200
Zoom

AGM Minutes

Present: List names in alphabetical order (with any positions in brackets afterwards)

- Brandon Braun (secretary) - BB
- Cara Burton (CIfA) - CB
- Kat Hopwood-Lewis (advisory council representative) – KHL
- Tori Park - TP
- Abi Tompkins - AT
- Meike Van Lit (Vice chair) – MVL
- Janine Young - JY

Agenda Point		Action (Initials)
1.	Apologies for absence David Astbury Ian Houlston Sam Turner	
2.	Minutes of last AGM Accepted without changes	
3.	Matters Arising None	
4.	Chair's Welcome and AGM Report MVL went through what would be mentioned at the meeting	
5.	Secretary's Report BB: In our meetings since the forming AGM, we have focused on: <ul style="list-style-type: none"> - draft 3-year plan - focus on events, including lunchtime talks and possible in-person meetings - communication strategy and social media platforms 	
6.	Treasurer's Report MVL: <ul style="list-style-type: none"> - £90 from non-CIfA members that have joined LSIG - no expenditure because all events have been online 	
7.	Elections to Group Committee and Advisory Council representative Since forming AGM, Vicky Bowns has stepped down as ordinary committee member. We appreciate the time and effort that she has put into the group. Tori Park has been elected as ordinary committee member (TP brief introduction) MVL is now Vice Chair rather than Treasurer IH as AC rep	

	<p>Current Committee (alphabetical):</p> <ul style="list-style-type: none"> - David Astbury - Brandon Braun (secretary) - Kat Hopwood-Lewis - Ian Houlston (AC Rep) - Tori Park - Abi Tompkins - Sam Turner (Chair) - Meike Van Lit (Vice Chair) - Janine Young 	
8.	<p>3-Year Plan review</p> <p>MVL reviews year one of plan and sets out future plan:</p> <ul style="list-style-type: none"> - draft plan is online. - Communications and social media channels: <ul style="list-style-type: none"> - originally on Facebook, Instagram and X. Added LinkedIn and Bluesky following member requests. No longer post on X. - looking for opportunities for collaborations with other SIGs, such as Scotland and Wales/Cymru groups, Marine SIG - Events and Membership survey: <ul style="list-style-type: none"> - note that many of membership in England, so group is looking to expand into Wales and Scotland and collaborate with regional groups - note interested in wetlands and peatlands, possible collaborate with Marine SIG - had hoped for a session in 2025 CIfA conference. Will plan for session at 2026 conference. - lunchtime talks will continue on Wednesdays 12:05-12:55 every two months. These will be recorded and linked from the LSIG page - Membership development: <ul style="list-style-type: none"> - membership development surpassed our goal. We had aimed for 100 members but have 256 members! - specialist competence matrix is of interest to membership (see AOB below) <p>KHL: takeover of The Archaeologist magazine of interest to committee</p>	
9.	<p>Communications</p> <ul style="list-style-type: none"> - discussed during Agenda Points 8 and 10. 	
10.	<p>AOB</p> <p>JY asks membership for comments and thoughts on in-person meetings:</p> <ul style="list-style-type: none"> - connect up regionally - attach to CIfA conference or other events <p>MVL asks is anything is missing from lunchtime talks?</p> <ul style="list-style-type: none"> - point out that several have asked for recordings. Committee will work to make sure that membership knows where to find recordings - several congratulations from membership for organising lunch time talks - it is noted that there has been high attendance of talks so we'll have to switch from Zoom to Teams to accommodate. - invitation extended to members that also want to give talks <p>Other topics derived from chat and discussion:</p> <ul style="list-style-type: none"> - suggested collaboration with ICOMOS-UK landscape scientific committee, 	

	<p>with Royal Geography and Geology societies, with International SIG to cover how landscape is treated elsewhere</p> <ul style="list-style-type: none"> - Landscape specific competency matrix would be useful, especially for member upgrade for those with 'portfolio career', landscape management, consultants, aerial archaeology <p>It is noted that attendance and discussion is likely to have focused on mid-career and late career members (i.e., ACIfA or MCIfA) that have time to attend midday meetings, and that early career representation could be missing.</p>	
11.	<p>Date of the next committee meeting, and future events.</p> <p>Next committee meetings:</p> <ul style="list-style-type: none"> - 2 June 2025 - 22 September 2025 - 1 December 2025 <p>Next lunchtime talks:</p> <ul style="list-style-type: none"> - 16 July 2025 - 17 September 2025 - 12 November 2025 	