

CIFA LONDON AREA GROUP

Wednesday 18 July 2018, 17:30
CgMs Consulting, 140 London Wall, London EC2Y 5DN

Minutes

Present: Duncan Hawkins (Chair), Catherine Cavanagh (Treasurer), Dave Bolton (Secretary), Sofie Jackson (OCM), Rob Whytehead.

- 1. Apologies** **Action**
Nick Bateman (OCM), Michael Tierney (OCM), Guy Hunt (OCM), Christina Reade (OCM), Victoria Donnelly (OCM)
- 2. Minutes of Last meeting**
Minutes of the meeting held Wednesday 16 May 2018 were accepted.
- 3. Cifa** **Sec**
The Advisory Council meeting of 7 June 2018 was briefly discussed with no actions arising. DB reported that Non Disclosure Agreements were to be looked at by a working Group and requested input.
- 4. Events**
Day Conference (IHBC)
Lessons learned from the event were discussed.
CPeasyD
GH provided a report by e-mail proposing the next event to be held at the Horseshoe on 10 October 2018. This is supported by the committee.
AGM
Event will be an invited panel of prominent professionals who will answer and discuss questions submitted from the floor. General topics to focus the questions were discussed and a briefing will be written to share with potential panel members. **Sec**
The overall title will be Aspirations for London Archaeology.
Potential Panellists and Chair were discussed and will be contacted. **Sec, Tre, SJ**
Availability of the Horseshoe will be checked and booked. **DH**
Date of event will be fixed depending on availability of Panellists etc. Suggested dates are 12, 13, 19, 20 September. Announcement and publicity to be posted as soon as the date is fixed. **Sec**

Other

An alternative venue for events was suggested - The Windsor Castle in Westminster and will be investigated. **Tre**

Site visits, exhibitions etc

No change.

5. Communications

No Change

6. AOB

There was no other business

7. Next Meeting

Date for our next committee meeting: Wednesday 5 September 2018. **Sec**