

## CIFA LONDON AREA GROUP

Wednesday 7<sup>th</sup> June 2017, 17:30  
CgMs Consulting, 140 London Wall, London EC2Y 5DN

### Minutes

**Present:** Nick Bateman (OCM), Dave Bolton (Secretary), Catherine Cavanagh (Treasurer), Guy Hunt (OCM), Duncan Hawkins (Chair), Christina Reade (OCM), Michael Tierney (OCM), Rob Whytehead.

- 1. Apologies** **Action**  
Victoria Donnelly(OCM), Sofie Jackson (OCM).
- 2. Minutes of Last meeting**  
Minutes of the meeting held Wednesday 26<sup>th</sup> April 2017 were accepted.
- 3. Events**  
**CPeasyD**  
The first session was given by Sylvia Warman (Historic England Science Advisor for London) on Wednesday 24<sup>th</sup> May. The committee noted its thanks to Sylvia for an excellent presentation and exercise. The event, sponsored by cgms, was attended by 24 individuals (excluding organisers and speakers) and the feedback sought at the end was all positive. The venue works well. **GH**  
  
Planning for future events continues to be lead by Guy who will request support as required. Future dates subject to room booking and speakers will be 12<sup>th</sup> July 2017, 4<sup>th</sup> October 2017 and 15<sup>th</sup> November 2017. DH will negotiate and book these. **DH**  
  
Two further sponsors have offered their support and a number of subjects and speakers identified - further speakers will be approached. **GH/All**  
  
**Site visits, exhibitions etc**  
Two visits are being planned with dates to be confirmed.  
All to be on the lookout for visit opportunities. **ALL**  
  
**AGM Event**  
Initial thoughts for the AGM event were discussed. The Wednesday nearest to 1 year from the 2016 AGM is 13<sup>th</sup> September. This date agreed subject to booking the venue. **DH**  
  
Proposal is for a debate (prior to the AGM) around the crisis emerging as a result of the potential volume of upcoming work. Speakers to be invited from across the profession - two 15 minute main slots plus a number of 5 minute and debate. Potential speakers to be contacted by committee members; Sec will co-ordinate. **All/DB**

**6. Communications**

Forward dates for events and AGM will be posted on Website ASAP

**6. AOB**

Secretary noted that preparation for the AGM formalities would be started. Advance notice of the AGM to be posted as soon as practical. **DB**

**7. Next Meeting**

Our next meetings will be Wednesday 19<sup>th</sup> July 2017 at 5:30, followed by 6<sup>th</sup> September.