

## CIFA LONDON AREA GROUP

Wednesday 26<sup>th</sup> April 2017, 17:30  
CgMs Consulting, 140 London Wall, London EC2Y 5DN

### Minutes

**Present:** Dave Bolton (Secretary), Guy Hunt (OCM), Victoria Donnelly(OCM), Duncan Hawkins (Chair), Michael Tierney (OCM), Rob Whytehead , Kerry Wiggins(Clfa)

- 1. Apologies** **Action**

Catherine Cavanagh (Treasurer), Nick Bateman (OCM), Sofie Jackson (OCM), Christina Reade (OCM).
- 2. Minutes of Last meeting**

Minutes of the meeting held Wednesday 22<sup>nd</sup> March 2017 were accepted.
- 3. LAG Constitution and Rules**

The protocol for updating the rules is straightforward if we simply adopt the latest model version. As this is acceptable to the Committee it was agreed to table the new model for adoption at the 2017 LAG AGM. **SEC**
- 4. Events**

**Mini CPD Event plans**

Guy presented updated proposals. Topics for the first four sessions were discussed and these would be taken forward by Guy.

The first session to be given by Sylvia Warman (Historic England Science Advisor for London) on Wednesday 24th May subject to logistics. The event is to be sponsored by cgms. Planning continues to be lead by Guy who will request support as required. **GH**

Series of events will be called 'C Peasy D' Series.

ROs will be invited to sponsor future events. **MT/DH**

Events to be marketed to ROs, Diggers Forum and in the E-bulletin.

**Site visits, exhibitions etc**

A number of venues were discussed and will be followed up. **ALL**

A Museum-Late event was felt to be an attractive possibility if this could be organised. **DH**

We should attempt to identify and organise such events so that "Future Events" could be included on the comms.

**6. Communications**

**Social Media**

The communications discussion paper tabled by Catherine received universal support and any actions that could be easily addressed should be progressed.

**6. AOB**

LAG to consider a presence at conference - and some thought is needed as to the form this might take.

**7. Next Meeting**

Our next meeting will be Wednesday 7<sup>th</sup> June 2017 at 5:30.