

## CIFA LONDON AREA GROUP

Wednesday 22<sup>nd</sup> March 2017, 17:30  
CgMs Consulting, 140 London Wall, London EC2Y 5DN

### Minutes

**Present:** Dave Bolton (Secretary), Guy Hunt (OCM), Christina Reade (OCM), Michael Tierney (OCM), Sofie Jackson.

- 1. Apologies** **Action**  
Duncan Hawkins (Chair), Catherine Cavanagh (Treasurer), Victoria Donnelly(OCM)
- 2. Minutes of Last meeting**  
Minutes of the meeting held Wednesday 18th January 2017 were accepted.
- 3. Co-option of Committee Members**  
Nick Bateman was co-opted onto the committee as an OCM.  
Sofie Jackson was co-opted onto the committee as an OCM and contributed to the rest of the meeting.
- 4. LAG Constitution and Rules**  
The Constitution and Rules of the LAG have not been updated to reflect the chartered status, and should be reviewed and updated to be as close to the Model as possible, for inclusion in the AGM Agenda this year. Secretary will confirm the protocol with Cifa. **SEC**
- 5. Events**  
**Joint Event with IHBC Tuesday 28<sup>th</sup> February 2017**  
The event was a success; attendance, in addition to the 4 speakers, was 29 members (Cifa ,IHBC or both) and 9 non-members. The committee's thanks were extended to Rob Whytehead for chairing the second session on behalf of Cifa LAG and to William Filmer-Sankey for providing the venue and the introductions.  
Concern was expressed that not all LAG group members might have received mailings regarding the event; Sofie offered to ask around her team to gauge this. **SJ**  
**Mini CPD Event plans**  
Guy presented updated proposals. Topics for the first four sessions were discussed and these would be taken forward by Guy. The first session - if possible - will be towards the end of May. Planning will be lead by Guy who will request support as required. **GH**  
**Site visits, exhibitions etc**  
Site visits and special access to exhibitions etc were discussed. These are seen as potential benefits to members of the LAG so we should aim to establish a stream of these opportunities on an ongoing basis. A number of possible visits were identified in the next 6 months and these will be followed up. **ALL**

**6. Communications**

**TA & ClfA News**

Kerry has prompted the committee for input to ClfA News and TA. It was felt that we had nothing to contribute immediately but should take advantage of these channels as appropriate.

**Social Media**

A communications discussion paper was tabled by Catherine (with her apologies) and was briefly discussed. This should be discussed in detail at the next meeting.

**6. AOB**

None.

**7. Next Meeting**

Our next meeting will be Wednesday 26<sup>th</sup> April 2017 at 5:30.