

## CIFA LONDON AREA GROUP

Wednesday 7<sup>th</sup> December 2016, 17:30  
CgMs Consulting, 140 London Wall, London EC2Y 5DN

### Minutes

**Present:** Dave Bolton (Secretary), Victoria Donnelly (OCM), Duncan Hawkins (Chair), Guy Hunt (OCM), Michael Tierney

1.	<b>Apologies</b>	<b>Action</b>
	Christina Reade, Catherine Cavanagh	
2.	<b>Minutes of Last meeting</b>	
	Minutes of the meeting held Wednesday 26th October 2016 were accepted.	
3.	<b>Co-option of Officers and Committee Members</b>	
	Michael Tierney was co-opted as an ordinary committee member.  Duncan has had discussions with a prominent Cifa Registered Organisation in respect of them proposing a further committee member for co-option and would advise the committee in due course.	<b>DH</b>
4.	<b>Events</b>	
	<p><b>Joint Event with IHBC Tuesday 28<sup>th</sup> February 2017</b></p> <p>The theme of the event (suggested by Rob) will be "Getting the Historic Environment into Local Plans - and the GLA plan".</p> <p>The Gallery at Alan Baxter Ltd, 75 Cowcross Street is booked from 1:00 pm to 5:00pm on the 28th.</p> <p>Sandy Kidd will speak on 'Archaeological Priority Areas'.</p> <p>Further Speakers to be approached: topics being considered include; the legal side, conservation officers views, IHBC and Cifa stance, green belt issues, and a town planning view.</p> <p>Secretary will liaise with IHBC.</p> <p><b>Proposed cpd/training/seminar series.</b></p> <p>The committee accepted Guys proposals and agreed to progress planning of these events; spread out over the year with dates selected to avoid clashes with sensitive times (eg. school and public holidays). Location to be similar to our AGM (informal &amp; social). Guy will lead on this.</p> <p>A short specification for each session should be prepared (to help tie in to cpd)</p> <p>Consideration to be made of not charging non-members - as a recruitment tactic. Cifa policy on this to be clarified</p> <p>IHBC should be approached to ask if their membership might be interested in</p>	<p><b>SEC</b></p> <p><b>GH</b></p> <p><b>SEC</b></p>

	these events.  <b>Other Events</b> Opportunities for early morning / evening access to exhibitions (etc) should be sought; Duncan identified one such opportunity and will investigate.	<b>SEC</b>  <b>DH</b>
<b>5.</b>	<b>Communications / Social Media</b>	
	Deferred until next meeting.	
<b>6.</b>	<b>AOB</b>	
	DB will attend the Groups forum and report back to the committee.	<b>DB</b>
<b>7.</b>	<b>Next Meeting</b>	
	Wednesday 18 <sup>th</sup> January at 5:30.	