



**Institute for Archaeologists
Scottish Group**

Committee Meeting

21/05/10

Location: Offices of the Glasgow Museums Service, Glasgow, 3pm

Attendees

Ellen McAdam (Chair)
Daniel Rhodes (Hon. Sec.)
Kirsty Dingwall (Treasurer)
Peter Hinton (Chief Executive)

Action Points Generated

Point	Action	Responsible
47	Action Kate to contact DA and CH regarding the organisation of maritime and survey training.	PH
48	Distribute Scottish Landscape Charter and letter of support to committee for approval	DR
49	Email committee members with names of potential speakers at next AGM and assign contacts.	EM
50	Contact Edinburgh University Archaeology Department regarding hosting the AGM.	KD

1. Apologies

Dan Atkinson, Candice Hatherly, George Geddes and Phil Richardson

2. Minutes from Previous Meeting

KD pointed out that the budget quoted in the last committee minutes were incorrect. DR stated that he would amend them accordingly.

Action points still active from Previous Meetings:

Point	Action	Responsible
1	Put together a list of Training Officers within Scottish archaeology companies.	CH
2	Contact individuals in the Highlands and Islands and Aberdeen College regarding organising training courses, as part of the development of the 5 Year Plan.	GG
6	Compile a list of relevant conferences to target for IfA promotion/recruitment.	PH to circulate current list
4	Write a piece regarding the current Museum Consultation.	EM
25	Check if there is a constitutional point that limits the number of Area Groups a member may join.	PH
26	Generate a contact list of HE institutions and scope reactions to SGIfA careers talks.	CH
27	Apply for RO status for Museum	EM
29	Contact SMA regarding partnership	EM
30	Contact ACFA regarding partnership	GG
31	Plan training courses in Archaeological Surveying and Maritime Recording	All
32	Draft a Training Action Plan for SGIfA 5 Year Plan	KD



35	Get list of local heritage societies from Archaeology Scotland	DR
39	Talk to IfA design office about drafting SGIfA logo	PH
40	Write an article on CPD and NVQ for SGIfA Newsletter	KA
41	Add an article on Wessex and Headlands new offices to Newsletter	DR
46	Develop engineering contacts for an archaeology/engineering conference	DA and PH

3. Budget

KD notified the committee that Archaeology Scotland submitted an invoice of £150 for the joint membership initiative. She also stated that the current budget stands at £1080 with BEFS Subscription (£200) and AGM (£280) to be deducted. Leaving £350 remaining for the committee to either organise or sponsor further events over the next 9 months.

4. 5 Year plan

The committee decided to work toward establishing figures for how many people in Scotland engage with and work within the heritage sector in order to establish figures pertaining to heritages actual economic impact.

5. Training

PH to action Kate to contact DA and CH regarding the organisation of maritime and survey training.

6. Advocacy

PH reported that BEFS are trying to influence the current amendments to the Scottish Heritage Bill but is unclear if BEFS will eventually support a move for statutory local government SMR's in the Bill.

DR to distribute Scottish Landscape Charter and letter of support to committee for approval

DR reported that HS asked the BEFS marine taskforce to continue in a advisory capacity.

7. Newsletter

DR reported that he intends to issue a call for contributions on June.

KD asked if the new IfA website contains a discussion page as this might be useful for members.

PH reported that Beta testing of the new website was beginning soon and Katherine would discuss the developments with the committee at the next meeting.

8. AOB

The group discussed possible venues for the SGIfA conference in Edinburgh and possible themes. Those discussed included; The new Heritage Bill Amendments and Creating Opportunities in the Heritage Sector. The group decided on a provisional date for the AGM of 15th October 2010 and outlined the responsibilities of the elected officers. These included presentations on; Chairs Report, Accounts, Secretaries Report and Election of Officers.

EM to email committee members with names of potential speakers at next AGM and assign contacts.

KD is to contact Edinburgh University Archaeology Department regarding hosting the AGM.

9. Date of Next Meeting

29/7/10, Edinburgh (National Trust for Scotland), 3pm.

4/11/10, Glasgow (Kelvingrove Museum), 3pm.