

## Scottish Group of the IfA

### Minutes of the AGM of the Scottish Group of the Institute for Archaeologists

**Tuesday 4 November 2014, 4pm  
Kelvingrove Museum and Art Gallery, Glasgow**

**Present:** Warren Bailie, Tristan Boyle, Stephen Clancy, Murray Cook, Sam Fox, Peta Glew, Richard Hewood, Melanie Johnson, Cara Jones, Rebecca Jones, Robert McMorran, Paul Neary, Andrea Smith, Beverley Ballin Smith, Joe Somerville, Simon Stronach, Jonathon Wordsworth

<b>1.</b>	<b>Apologies</b>	<b>Action</b>
	Apologies were received from: Shannon Fraser, Angela Gannon, Simon Gilmour, Jonie Guest, James Hill, Peter Hinton, Jeremy Huggett, John Lawson, Rod McCullagh, Charlie Miller, Matt Ritchie, Mark Roberts, Biddy Simpson, Robin Turner, John Wood	
<b>2.</b>	<b>Minutes of last AGM</b>	
	Approved.  The Secretary reminded members that previous minutes of both committee meetings and AGMs were available through the Group's section on the IfA website.	
<b>3.</b>	<b>Matters Arising</b>	
	There were no matters arising.	
<b>4.</b>	<b>Chair's Welcome</b>	
	The incoming Chair welcomed members and guests and thanked the two speakers, Beverley Ballin Smith and Rebecca Jones for stimulating interesting discussions on Chartership and Scotland's Archaeology Strategy.  The Chair reported that the Group's 5 Year Plan will shortly be updated to a 3 Year Business Plan, to mesh with the IfA's Strategic Plan.  Training continues to be very active, and the year has seen the delivery of several training sessions, which were well received: these were on archives, planning and archaeology, and open source GIS. Training sessions planned for the rest of this calendar year include artefacts and standards and guidance. The Group welcomes suggestions of topics for future events.  SGIfA continued to contribute to advocacy work in Scotland, by assisting the Reading office with consultations on Scottish matters and through membership of BEFS, as well as engaging with the Bill concerning the creation of Historic Environment Scotland. The committee also attended the consultation workshop on 'changes to Scheduled Monument Consent and Listed Building Consent'.  SGIfA outreach over the last year has included a stall at the Edinburgh University Archaeology Society fieldwork fair, as well as stalls at the Highland Archaeology Festival Conference, Scotland's Community Heritage Conference and the 2014 IfA conference in Glasgow. The committee will attend the 2015 IfA conference in Cardiff and hopes to network with other special interests groups. The SGIfA	

	<p>committee called for SGIfA members to help the committee extend its reach at conferences (or other engagement events) by actively promoting the group. Please get in touch with the committee if you think this is something you can help with.</p> <p>It was noted that the Secretary has spare copies of The Archaeologist magazine from April 2014 containing specifically Scottish content; members should get in touch if they would like spare copies for distributing to clients, councillors etc.</p> <p>The committee also attends regular Groups Forum meetings with the other Special Interest and Area Groups. Three newsletters were produced by SGIfA within the last year, all of which are available on the SGIfA webpage.</p> <p>Andrea Smith provided an update on the Historic Scotland grant to IfA and summarised the activities undertaken.</p>	
<b>4.</b>	<b>Secretary's Report</b>	
	<p>Membership statement – 497 Ifa members and 3 non-IfA group members.</p> <p>The Secretary encouraged members to follow the Group via their Facebook page to be alerted to Group activities and events.</p> <p><a href="http://www.facebook.com/pages/Scottish-Group-of-the-Institute-for-Archaeologists/118919181526150?ref=ts">www.facebook.com/pages/Scottish-Group-of-the-Institute-for-Archaeologists/118919181526150?ref=ts</a></p> <p>It was noted that members are welcome to attend any Group committee meetings and the committee will endeavour to publicise dates.</p>	
<b>3.</b>	<b>Treasurer's Report</b>	
	<p>The primary expenditure in the current year has been committee travel to attend events, committee meetings and Groups Forum. The accounts were approved.</p>	
<b>5.</b>	<b>Elections</b>	
	<p>Elections were not required as there were fewer nominations than places available. The candidates elected were Cara Jones (Chair), Melanie Johnson (Secretary), Sam Fox (Ordinary Committee Member). Warren Bailie volunteered to take the Treasurer role. The Chair welcomed them to the committee and thanked all of the candidates for standing.</p> <p>The current Committee members are Cara Jones (Chair), Melanie Johnson (Hon. Secretary), Warren Bailie (Treasurer), Matt Ritchie, Biddy Simpson, Richard Hewood, Murray Cook, Tristan Boyle (Student Rep), Leonie Redgate (Student Rep), and Peter Hinton. Andrea Smith is an Advisory member of the committee.</p> <p>The Chair thanked those committee members who were standing down this year: Mark Roberts.</p>	
<b>6.</b>	<b>AOCB</b>	
	<p>A brief discussion was held regarding preferred location and day of the week for future AGMs.</p>	

Melanie Johnson, Hon. Secretary, 23 November 2014