

Committee Minutes

29 January 2024, 19.00 By Zoom

Present:

Evelyne Godfrey (EG) (Chair), Colin Forrestal (CF), John Halsted (JH), Perry Gardener (PG), Matilda Holmes (MH)

1.	Apologies	Action
	None received.	
2.	Previous Minutes	
	These were accepted.	
3.	Matter Arising from Previous minutes	
	As requested CIfA have the minutes from 2023 including Draft AGM minutes.	
4.	EAA Rome 2024 – Session #882	
	JH has agreed to provide a virtual paper.	
	CF to email RIG group with details of the session and will keep the committee informed as to progress.	CF
5.	CIfA conference 2024 (Chester)	
	RIG was unsuccessful in our bid for a session. So far, no committee members plan to attend the conference.	
6.	Heritage Crime Workshop.	
	We have received a response from the International Practice group showing willingness for the workshop.	
	EG/CF to email CIfA with details to chase up the Heritage Crime group to see if they wish to collaborate on a session or workshop on trade in archaeological artefacts and on Maritime, the emphasis to be to influence the majority of the priority this needs to have.	EG/CF
7.	Standards and Guidance (S&G) and Regional Plans (RP)	
	 MH opened on the S&G with some broad points about making people aware of archived material and it was agreed that the current standards and guidance should be reviewed to see if RIG could make some contribution to them and report back at the next meeting. The discussion then focussed on RPs with PG & JH pointing out that Historic England website was looking into these. RPs range from non-existent or out of date to inadequate or not 	ALL
	focused enough. Focussed RPs would be an assistance to commercial archaeology. • A previous Chair David Petts is attempting to produce one for the Northeast. PG to contact	PG
	 David to see if we could assist and to get feedback on the ease of creating focused RPs PG & JH to contact Historic England to discuss collaboration or to get a grant to undertake this work. 	PG/JH
8.	CIfA/RIG engagement with academic archaeologists	
	Chair suggested that maybe the University of Reading would be a good department to contact to organise a meeting to discuss ways of encouraging academics to join CIfA/ RIG as they run accredited courses.	EG/CF
9	Knowledge Hub	
	CF said he would like to set up a RIG Knowledge Hub group but would need help. MH has kindly agreed to assist.	MH/CF



10.	Environmental and Academic Matrices	
	 Copies were provided for the meeting of the Academic, Environmental and General Matrices, as the latter is the major matrix used for evaluating applications for accreditation. CF gave a quick history of both explaining that the academic only started at ACIfA as it was felt that Batchelor and Master's graduates would only satisfy the general matrix initially. EG pointed out that it was not uncommon to find academics that did not have a PhD so 	EG/PG
	 experience and background should be considered. PG agreed. Concerning the Environmental matrix, this while created by RIG, as it was so specialised it was considered by the then RIG committee that the Association of Environmental Archaeologists (AEA) should co-own this. MH has agreed to review this with CF. Comments on both should be sent to CF to collate to pass onto CIfA by Monday 5 February. 	MH/CF ALL
11	Business Plan	
	• The CIfA board of Directors have approved the current version of the Business Plan. As items of the plan are on the agenda no amendments were suggested.	
12.	AOB	
	Disquiet was expressed at CSCS removing archaeologists from their category. As a CSCS card is required to be on a construction site the committee were concerned as to what the archaeologist card was being replaced with.	
13.	Next Meeting	
	Late April Early May 2024 CF to run a meet-o-matic	CF