

## Cymru / Wales IfA Group Committee Meeting Minutes

**27 June 2012 RCAHMW Aberystwyth (Chairman's Room) 11.30**

Present: Neil Maylan (deputy chair) Ian Brooks (treasurer), John Latham (secretary), Stephen Briggs, Kathy laws, Fiona Grant, George Nash, Amanda Forster & Jenny Hall (part).

1.	Apologies	Actions
	Claudine Gerrard.	
2.	Minutes of last meeting (21 Feb 2012)	
	Accepted as an accurate record	
3.	Matters Arising – none or covered by current Agenda	
4.	(a) Treasurers Report. (b) Chairman's Report. (c) Secretary's Report.	
	a. Noted that £1,609.39 in bank of which £746.22 was the Research Agenda balance. The last Dayschool made a profit of £120.50.  b. No report.  c. The last dayschool (discussed below) was good despite a very slow initial take-up of places, and problems recruiting speakers.	
5.	May Dayschool "post-mortem"	
	This worked out well with good attendance and excellent presentations. Catering by Wynnstay Arms due to non-availability of usual caterer on day but that was ok. The matter of CPD discussed and some way of instigating this for the next dayschool would be needed. Some kind of simple certification might suffice. Amanda stated she could provide a folder for this aspect by the next dayschool that could be handed out to participants that could also cover information on IfA for non-members.	
6.	Autumn Dayschool and AGM Date, topic & Venue	JL / All
	Deanna Groom had suggested via John that the Group might consider some kind of Maritime theme. This though might be an expensive option expensive given possible expenses claims but the basic idea could be explored with a coastal and maritime theme including coastal / undersea geophysics etc. Various speakers inc., Ken Murphy et al? Venue as usual (OGI) or possibly Celtica mentioned – JL will explore this.	All
7	Feedback from Groups Forum Birmingham 28 Feb 2012 etc	
	JL went to this and reported back to the group earlier and cc'd report on 19 March 2012. The minutes have also been cc'd to the committee... AF mentioned the most recent Groups' Forum on 7 <sup>th</sup> June and that in future there would be two of these each year and	

	that IfA were trying to set up an online forum. The last actual Forum had reps from 8 groups. AF wishes to improve communication given that special interest groups notably can help both members and the Validation Committee. AF was getting some positive feedback already on this.	AF
8.	IfA Website, postings and reports...	
	AF distributed a checklist or toolkit on this theme. The Mission Statement and plan aspect of this AF wishes to carry out in partnership with the Groups by December when the Templates and Guidance will be read and that she would cc Group Secretaries soon. She also commented that Groups were an important feature of IfA. Also that IfA are revamping and there will be better access to necessary contacts. Committee CV's and photos for the website mentioned.	AF
.9.	Budgets	
	AF mentioned that a lot of the things we as a Group were paying for IfA should be paying for ie Promotions. Also, not inconceivable that IfA could pay expenses for speakers at Dayschools. However the matter of the Wales Group bank account was not resolved and will be left for discussion at another time. The whole issue is complicated by the Group's involvement with the Research Agenda the funding of which it needs to manage and which is partly outwith the remit of IfA.	IB?
10.	IfA Website news, postings & reports	
	The IfA has less than 5000 members the normal minimum for an institute to to be granted a Royal Charter. However currently there are over 3000 members which is more than 50% of professional archaeologists. The Institute has therefore approached the Privy Council to determine whether or not they would accept an application for Chartered status in this case. They have indicated that they would be willing to consider granting a charter to the Institute but were concerned about the views of the Institute of Historic Building Conservation who are another professional institute covering the Historic Environment. The IHBC have now indicated that they would have no issue about a charter being granted to the IfA, The IfA are therefore continuing to progress the application.	AF
11.	HEG / Review of Historic Environment Legislation	
	Re submission to the Communities Equality and Local Government Committee. (The comments to the draft produced by Tim Howard sent and the final version from IfA submitted – sec).	
12.	Heritage Bill workshop (29 <sup>th</sup> June): Issues and Topics for discussion	
	A detailed programme for this workshop on Friday 29 <sup>th</sup> had now been circulated and JL noted that the uptake was good with about	

	23 plus attendees so far.	
13.	Research Agenda Update (Jenny Hall)	
	JH emphasised need still to complete the process and for IfA Wales to pick this up where it was left off. Not all the material needed to be revised but a year and a half past the deadline there were missing elements. Notably those from Fiona gale, Astrid Castledine and David Longley and also the finalised version of material collected by Emily la Trobe-Bateman who had had problems with recording of the vital feedback session. However a progress report will be requested. Also JH was wondering if the paper “worked” and she thinks that with Gwilym Hughes as chair the RA group needs to re-convene a new meeting round a table and she would ask GH about this. JH would contact group with dates and JL would sort this out with RCAHMW.	NM / JL
14.	AOB	
	No items discussed due to meeting overrun.	
15.	Date & Venue of Next Meeting	
	No date set – meeting ran out of time at 15.00 and committee had to leave the room.	