

**Cymru / Wales ClfA Group Committee Meeting Minutes 2<sup>nd</sup> March 2016**  
**RCAHMW Aberystwyth 10.00**

**Chair:** Neil Maylan

**Present:** John Latham (Secretary), Fiona Grant (Treasurer & Group Rep), Ian Brooks, CS Briggs, Jenny Hall, Charina Jones, & Claudine Gerrard.

1	<b>Apologies</b> George Nash	<b>Actions</b>
2	<b>Minutes of meeting on 11<sup>th</sup> September 2015</b> Approved (IB proposed, JH seconded)	<b>JL</b>
3	<b>Matters Arising</b> Re item 8 on Agenda "Group Rep" as opposed to "Advisory Rep" (NB create item on AGM Agenda).	
4	<p><b>Officers Reports</b></p> <p><b>Chair</b> – Stated that he was no longer the ClfA Treasurer. Discussed CSCS (ie Health and Safety Cards) and the need for Archaeologist to obtain if going onto building sites. The rules on this are being tightened up so that being a member of ClfA will be a requirement for obtaining a card. Regarding the "Heritage Bill" now passed by the Senedd and it will be going to the UK government to ratify (however note – no Battlefield Register). Noted also that there are still quite a few area of Bill unclear, ie "unwitting damage" to SAM's and there is yet more material that needs to go out to consultation.</p> <p><b>Secretary</b> – no specific comments other than the RCAHMW impending move might remove one useful venue for future committee meetings.</p> <p><b>Treasurer / Group Rep</b> - £1,016.30 in bank account of which Research Agenda funds are £530.74. The Conflict Dayschool cost £538.00 and made a small profit of £19.76. Mike Green's travel claim cost £290.31 - note that in future all such claims should be cleared by the committee. FG reported she went to the Advisory Group meeting in Birmingham on 18<sup>th</sup> February 2016. (The following is a very brief summary and FG will circulate a report on the meeting at a later date). The welcome and presentation at this covered the concept of the "Chartered Archaeologist" – still an ongoing issue for ClfA – noted that could however be divisive. Also, in future would developers "demand" a Chartered Archaeologist. On regional differences – noted fewer in Wales. Other matters: CPD versus subscriptions - ?competency matrixes. Salary Levels. Some discussion of big potential projects viz HS2. Shift working. Role of the Rep – FG acts as conduit for the Archaeological operation in Wales. Noted that National Park Archaeologists roles looking problematic, notably Snowdonia.</p>	
5	<p><b>Review of last Dayschool on 20<sup>th</sup> November 2015 (Conflict)</b></p> <p>This Dayschool at the National Library was in the event quite well attended with an enthusiastic audience so judged a reasonable success overall. However it only just scraped a profit (see item 4 above) and that only by dint of an accounting mistake on the part of the NLW. Outside of the Group's control since it was organised by the Conflict Archaeology Group – speaker content could have been better sorted out.</p>	
6	<p><b>RCAHMW / WCIfA Group joint Archives Workshop 17<sup>th</sup> March 2016</b></p> <p>Essentially organised as a free event by RCAHMW with the support of the Wales Group. No particular problems envisaged on this. There is no cost to the Group and a potential good model to work with for the future.</p>	

<b>7</b>	<b>Next WCIfA Dasychool (Neolithic) 13<sup>th</sup> May 2016</b> One decision on this was to have five minutes at the end of each presentation for discussion as opposed to at the end of the whole session. Agreed that the session would be called simply "Neolithic".	<b>JL</b>
<b>8</b>	<b>Learning Objectives and National Occupational Standards re Dayschool accreditation</b> This has turned out to be a bit of a problem regarding our essentially multi-faceted Dayschool concept – however JL with FG will attempt to get approval.	<b>JL/FG</b>
<b>9</b>	<b>Future Dayschools (ie November 2016)</b> Various topics mentioned eg historic environment documentation – an event where people can comment, a consultation workshop. Decide to leave until next committee meeting in the summer to firm this up. Or discuss at the May AGM. So in all - no decision made.	<b>all</b>
<b>10</b>	<b>Feedback from Dayschools</b> Since we might need to sort this out for the next accredited Session – not finally resolved.	<b>all?</b>
<b>11</b>	<b>A Business Plan (see Scotland Group as potential model for this)</b> Neil stated he would have look into this asap.	<b>NM</b>
<b>12</b>	<b>Group Representation on National Panel for Archaeological Archives: progress</b> CJ stated that she would be willing to take over from JL and that JL would inform the chair (Elizabeth Walker) of this decision.	<b>JL</b>
<b>13</b>	<b>The next Group AGM (13.5.16)</b> NM needs to be re-elected for a further 3 years if he wished to continue. JL needs to stand down as Secretary after 6 years. CG stated that she would be happy to apply for the Secretary post. The changes would be advertised by ClfA on the Group website.	<b>JL</b>
<b>14</b>	<b>Research Framework / Agenda – progress</b> JH stated that things progressing well but still no "Neolithic & BA lead". Mentioned possibility of another conference in Bangor. The (?)auditing fo key sites was still a "failure" regarding the Trusts. Felt that the process might actually need funding properly.	<b>JH/all</b>
<b>15</b>	<b>AOB</b> Welsh language issues need to be addressed.	<b>JH</b>
<b>16</b>	<b>Date &amp; Venue of next meeting</b> June or July perhaps, the 13 <sup>th</sup> July could be ok since that was the due date for Historic Environment Bill. Venue possibly Llanerchaeron.	<b>CG</b>